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SOUTH (INNER) AREA COMMITTEE

**Meeting to be held in Beeston Parish Centre, Town Street, LS11 8PN on
Wednesday, 20th March, 2013 at 6.30 pm**

MEMBERSHIP

Councillors

D Congreve	-	Beeston and Holbeck;
A Gabriel (Chair)	-	Beeston and Holbeck;
A Ogilvie	-	Beeston and Holbeck;
P Davey	-	City and Hunslet;
M Iqbal	-	City and Hunslet;
E Nash	-	City and Hunslet;
J Blake	-	Middleton Park;
K Groves	-	Middleton Park;
P Truswell	-	Middleton Park;

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**South East Area Leader:
Shaid Mahmood
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A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting.)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p>	

Item No	Ward	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p>DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS'</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>MINUTES - 9TH JANUARY 2013</p> <p>To confirm as a correct record the minutes of the meeting held on 9th January 2013.</p>	1 - 6
7			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p> <p>(10 mins discussion)</p>	

Item No	Ward	Item Not Open		Page No
8			<p>DEVELOPMENT OF AREA LEAD ROLE</p> <p>To receive a report of the Assistant Chief Executive Customer Access and Performance providing initial proposals to Area Committees for their input, shaping and feedback with a view to introducing the revised roles in the new municipal year.</p>	7 - 14
9			<p>WELFARE REFORM IMPACT ON COUNCIL TENANTS</p> <p>To receive a report of the Chief Executive Aire Valley Homes Leeds, Chief Officer (Revenues & Benefits) and South East Area Leader updating Inner South Area Committee on Welfare Reform changes that impact on council tenants and are due to be implemented in April 2013. It also summarises work that is currently being undertaken to prepare tenants for those changes and for future changes that will impact later in the year.</p>	15 - 32
10			<p>CHILDREN'S SERVICES AREA COMMITTEE UPDATE REPORT</p> <p>To receive a report of the Director of Children's Services informing the Committee on local outcomes for children and young people, and providing an update on the work of the Children's Services Directorate and of the Leeds Children's Trust.</p>	33 - 56
11			<p>WELLBEING REPORT</p> <p>To receive a report of the Assistant Chief Executive (Planning, Policy and Improvement) providing the Area Committee with an update on the current amount of revenue and capital funding committed and available via the Area Committee well-being budgets for Inner South.</p>	57 - 70

Item No	Ward	Item Not Open		Page No
12			<p>A SUMMARY OF KEY WORK</p> <p>To receive a report of the Area Leader – South East Leeds, detailing work by the Area Management Team on key priorities in the Inner South Area of Leeds since the last Area Committee meeting.</p>	71 - 106
13			<p>DATES, TIMES AND VENUES OF AREA COMMITTEE MEETINGS 2013/14</p> <p>To receive a report of the Chief Officer (Democratic and Central Services) seeking the Area Committee’s formal approval of a meeting schedule for the 2013/2014 municipal year.</p>	107 - 112
14			<p>DATES, TIMES AND VENUES OF FUTURE MEETINGS</p> <p>6.30pm, Wednesday 15th May 2013. Venue to be confirmed.</p>	

Agenda Item 6

SOUTH (INNER) AREA COMMITTEE

WEDNESDAY, 9TH JANUARY, 2013

PRESENT: Councillor A Gabriel in the Chair

Councillors J Blake, D Congreve, P Davey,
K Groves, M Iqbal, A Ogilvie and
P Truswell

46 Appeals Against Refusal of Inspection of Documents

There were no appeals against the refusal of inspection of documents.

47 Exempt Information - Possible Exclusion of the Press and Public

There were no resolutions to exclude the public.

48 Late Items

There were no late items submitted to the agenda.

49 Declaration of Disclosable Pecuniary and Other Interests'

There were no declarations made.

50 Apologies for Absence

There were no apologies for absence.

51 Minutes - 21st November 2012

The minutes of the meeting held on 21st November 2012 were approved as a correct record.

52 Open Forum

In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or ask questions on matters within the terms of reference of the Area Committee.

A local resident raised the issue of parking on Dewsbury Road in the area around the new Iceland store, which has the effect of blocking a public footpath. The Locality Manager agreed that he would pick this issue up and work with other agencies and departments to ensure parking regulations are enforced.

A representative of St Luke's Cares thanked the Committee for its financial support which has been on-going since 2006 but that has now ceased. He

Draft minutes to be approved at the meeting
to be held on Wednesday 20th March 2013

confirmed that other ways of financing the service would be looked into but raised a note of caution that certain areas in South Leeds with high levels of anti-social behaviour need greater service provision.

53 Domestic Violence in Inner South Leeds

The Director of Environment & Neighbourhoods submitted a report which brought to Members' attention an overview of the levels of reported domestic violence in Inner South Leeds. It also provided information on specialist services and initiatives that are available to residents to offer support around the issue and improve service responses.

The following were in attendance to answer Member questions:

Gerry Shevlin (Area Community Safety Co-ordinator); and
Lucy Fishwick (Women's Health Matters).

Members were pleased with the work that has been undertaken over the last year and were supportive of this continuing.

Members considered that the current economic climate could potentially have an effect on domestic violence levels and requested to be informed of any trends taking place in the Inner South Area of Leeds and also where there are any gaps in service provision.

Members expressed a desire to support and empower women who are affected by domestic violence.

Members asked questions about the capacity of the Leeds Domestic Violence Service and whether it could cope with the number of referrals. Officers informed Members that this was being monitored.

Members also raised the effect that domestic violence has on children and that there needs to be greater consideration given to this as they are also affected. This triggered wider debated about the roles of other professionals such as teachers and children's centres which have a role in identifying domestic violence and providing support.

Members considered that ALMOs also had a role in reducing the impact of domestic violence in ensuring locks are changed promptly and that homes are made secure. Members agreed that they would raise this issue with the appropriate service.

The issue of funding Women's Health Matters was raised, It was confirmed that funding is in place until March 2013. Members broadly supported the continuation of funding on the back of the good work done over the last year and suggested that a report be brought forward detailing the funding that would be required for 2013/14.

Members also requested a report of hate crimes and the statistics surrounding these crimes.

RESOLVED –

- (a) That the contents of the report be noted;
- (b) That a further report be brought to the Committee considering the figures and trends of domestic violence cases in the Inner South;
- (c) That the issue of ensuring council homes are made secure and locks changed promptly following a case of domestic violence is raised with the appropriate service; and
- (d) That a report be submitted detailing the funding requirements of Women's Health Matters for the financial year 2013/14.

54 South and Outer East Locality Team Service Level Agreement Performance Update

The Locality Manager (South and Outer East Leeds) submitted a report which provided an update on performance against the SLA between the Inner South Area Committee and the South – East Environmental Locality Team. This report covered the period from 1st July 2012 to 31st October 2012.

Members were pleased with the increase in capacity of the service.

Members asked about enforcement in terms of dog fouling and other environmental offences. Members were informed that after the staffing re-structure a greater emphasis will be placed on enforcement.

Members noted the recent positivity amongst staff and noted the care and responsibility taken within the areas allocated to staff.

Members were of the view that the Inner South Area does not receive equivalent resources compared to other areas within the city.

Better partnership working with Aire Valley Homes Leeds and the BITMO was raised as something that could be improved to ensure that all areas of Inner South are kept clean and tidy.

It was agreed by Members that a task and finish group should be established with a representative of each ward to sit on it.

PCSO training was raised and Members asked whether this had been completed. The Locality Manager confirmed that this was still outstanding but would be completed as soon as a suitable date could be arranged with the Police.

RESOLVED –

- (a) That the South Inner Area Committee note the report;

- (b) That a task and finish group be established consisting of Councillor Groves; Cllr Ogilvie; and Councillor Iqbal;
- (c) That the Locality Manager continue to push for the training of PCSOs

55 Wellbeing Report

The Area Officer presented a report of the Assistant Chief Executive (Customer Access and Performance). The report provided:

1. Confirmation of the 2012/13 revenue allocation and the 2011/12 carry forward figure.
2. An update on both the revenue and capital elements of the Well being budget.
3. Details of revenue funding for consideration and approval.
4. Details of revenue projects agreed to date (as shown at Appendix 1 to the report).
5. Members were also asked to note the current position of the Small Grants Budget.

RESOLVED –

- (a) that the contents of the report be noted;
- (b) that the Well Being Budget as set out at paragraph 3.0 be noted;
- (c) that the points raised under ring fencing arrangements set out in paragraph 3.3 of the report be noted and the recommendations of the Children & Young People’s working group requesting approval of £106,019 be approved;
- (d) that the Well Being revenue projects previously agreed as set out in Appendix 1 be noted;
- (e) that the following be agreed in respect of Wellbeing funding allocations, as detailed within paragraph 4.0 of the submitted report:

Name of Project	Name of Delivery Organisation	Decision
Celebration Event	Area Support Team	£1,000 Revenue (£333.33 per ward) APPROVED

(f) that the small grants situation as set out in paragraph 5.0 to the report be noted.

56 Summary Of Key Work

The Area Leader submitted a report which provided brief details of the range of activities with which the Area Support Team are engaged based on the Area Committee Business Plan priorities and actions, that are not addressed in greater detail elsewhere on this agenda. It provided opportunities for further questioning or the opportunity to request a more detailed report on a particular issue.

Members supported the suggestion that the Champions detailed within section 4.2 of the report feedback to the Committee on their respective meeting.

The Community Safety Champion Cllr Groves highlighted the work being done in this area. Specifically Cllr Groves informed the Committee of on the positive steps being taken to stop child grooming. Also brought to the Committee's attention were the recent developments which have created a city wide strategy on prostitution. It was acknowledged by Members that further work on this issue needs to be done including a crackdown on the men who use prostitutes.

The Health and Wellbeing Champion Councillor Truswell highlighted the work being done in this area. Members were informed that more work needs to be completed in terms of working with people to help improve their health rather than broadcasting messages which people already know and understand.

The large number of takeaways in South Leeds was highlighted as an area of concern by Members and local residents in attendance. The difficulties in the application of the planning system were highlighted as a problem which essentially allows such businesses to appeal Council decisions which are then likely to be overturned.

The Leeds Citizens Panel was discussed by Members. A local resident questioned how people were selected to sit on the Panel, and was informed that the Panel is randomly selected from volunteers.

RESOLVED – that the contents of the report be noted.

57 Dates, Times and Venues of Future Meetings

6:30pm 13th February 2013.

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Report of Assistant Chief Executive Customer Access and Performance

Report to Inner South Area Committee

Date: Wednesday 20th March

Subject: Development of Area Lead Role

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Beeston & Holbeck City & Hunlset Middleton Park		
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. A review of area working was completed in Dec 2012 with a number of recommendation agreed by Executive Board. One of the recommendations was to develop and strengthen the existing local “Champion role” and re-launch this as an Area Lead role. The main aims being to clarify the role itself, strengthen links to the Executive member and Council services, improve training and support and encourage both formal and informal links to relevant partners. This paper brings initial proposals to Area Committees for their input, shaping and feedback with a view to introducing the revised roles in the new municipal year.

Recommendations

2. Members are asked to give their views on these proposed arrangements for Area Committees to appoint a set of Area Leads across a number of themes from the next municipal year. In particular Members are asked to comment on the following:
 - Is the area lead role as described right – what changes / additions / amendments might be needed? What might need to go into the more detailed job description?

- Is the list of core functional areas that each area committee should appoint to right?
- Do the broad elements of training/support make sense or are there gaps – what role is there for peer support?
- Any other comments / suggestions particular around the key issues highlighted?

1 Purpose of this report

- 1.1 A review of area working was completed in Dec 2012 with a number of recommendation agreed by Executive Board. One of the recommendations was to develop and strengthen the existing local “Champion role” and re-launch this as an Area Lead role. The main aims being to clarify the role itself, strengthen links to the Executive member and Council services, improve training and support and encourage both formal and informal links to relevant partners. This paper brings initial proposals to Area Committees for their input, shaping and feedback with a view to introducing the revised roles in the new municipal year.

2 Background information

- 2.1 One of the recommendations of the review of area working was to develop and strengthen the exiting member “champion role” and re-launch this enhanced role as an “Area Lead”. This paper sets out proposals for discussion which seeks to define the role itself, identify the training and support required and the linkages to both the Portfolio holder and key officers. The effectiveness of this approach will be monitored through Area Chairs and Area Leaders with updates provided within the Area Working Annual Report to Executive Board (first report due Autumn 2013).
- 2.2 Overall this role is seen as important in providing a local “lead” perspective on various issues and has great potential to do more in driving democratic accountability by providing area committee based leadership on key issues. The Area Lead role would also support Executive Members and Directors to better align city wide and local policy making, share best practice, provide support and challenge and help embed the locality working design principles.
- 2.3 It also links to the Commission for Local Government which identified the critical importance of local democratic leadership in driving the way in which local government responds to a changing and ever more challenging environment. Within the current financial context where budgets are shrinking and difficult decisions need to be made in terms of service delivery the importance of ensuring a strong local perspective and driving more local decision making is seen as an essential ingredient to making the right decisions.

3 Main issues

Defining the Area Lead Role

- 3.1 Building on the discussions so far, through the Review of Area Working consultation process and with the All Party Working Group which oversaw the review, it is proposed that the Area Lead role is defined as follows:
- Working closely with area committee chairs to identify and lead relevant debates at area committees supported by officers as required.
 - Representing the area committee at local project or partnership meetings, and in the commissioning process to ensure the needs and interest of the area are represented. As required, issues will need to be brought back to

the area committee for further consultation/discussion and for formal decision making.

- Developing informal opportunities and networks with council services and key partners to build understanding, drive closer partnership working, provide challenge and bring a local democratic perspective to a wider range of service delivery.
- Supporting the relevant executive portfolio holder and officer lead(s) to ensure a locality dimension to policy development, disseminating and building local understanding of the overall policy/strategy, highlight any service issues/failures, drive service improvement, to share best practice and capture and learn from innovative approaches developed through area committees.
- Working with officers to ensure progress is monitored through regular performance updates especially for any delegated functions.
- Using local forums and local community engagement mechanisms to develop a good understanding of the local needs and feeding these into policy development and service improvement processes.

3.2 The Area Review All Party Working Group felt it important that a standard or core set of area lead roles were nominated by every area committee. These should be focused on the delegated functions as this is where the role can have the greatest impact. But it was agreed that there were also some other important areas where a local lead was needed like health and wellbeing. Over and above this minimum others could be nominated by area committees to reflect key local issues. However, support and links to the centre via the portfolio holder and officer leads for these additional areas may not be as comprehensive. Consideration should also be given to the appointment of time limited “area leads” in response to a specific issue eg implementation of new legislation with a significant local impact eg welfare reform.

3.3 The list of core area leads needs to be developed and agreed with a view to having these in place from the new municipal year. A proposed list for further debate is as follows:

- Environment – including current street cleansing and environmental enforcement services delegation and in the future local parks and greenspace. Or could this be something broader around environment neighbourhoods – this depends a little upon the ALMO review and any impacts on the Area Panels.
- Children’s Services – including Youth Services. NB There may need to be more than one area lead for Children’s Services where there are two or more clusters as the area lead should also be the elected member representative on the cluster.
- Community Safety – to include CCTV delegation but with a potential for broadening this out depending upon further work in this area.
- Employment, skills and the local economy.

- Health and wellbeing/Reducing health inequalities – to include adult social care and fuel poverty.
- Neighbourhood Planning – including liaison links with Parish and Town Councils NB to be further explored depending upon the role for Area Committees in this area and the outcome of the Scrutiny inquiry.

3.4 Once the broad principles are agreed this needs to be further developed and defined into a more detailed job description which would set out in more detail the mechanisms for influencing or advocating eg meetings the Area Lead attends, liaison arrangements with the Portfolio holder(s), how the Area Lead interacts with other Area Leads from across the city etc. It is proposed to pilot this with the Health and Wellbeing and Community Safety Area Lead role.

Training and Support

3.5 Support, training and liaison arrangements will be important in making this work. Clearly these will need to be tailored to the particular functional areas but the following broad elements are proposed:

- Core Skills Training – provided through Member Development (linked to Inlogov research on what a good community leader looks like) to ensure area leads have key skills in areas like negotiation, partnership working, listening etc
- Area Lead Induction Training – facilitated by the Area Support Teams with service staff (eg Environmental Service Locality Managers, Health and Wellbeing Improvement Managers) and partners as appropriate. The aim to provide a broad understanding of the service provision in place, link members to the key partners, local partnerships and networks relevant to their functional area. For existing champions this might not be needed or could be more tailored.
- On-going Development/Support and Advice - briefings and informal meetings and updates to support Area Leads in fulfilling their role. This would also aim to build on-going links with service staff in the local area including meet the team and work shadowing. Briefings/updates on key policy issues – some of these would be on a city wide basis in conjunction with the portfolio holder and officers leads.
- Peer mentoring/support or action learning?

Other relevant issues

3.1 There are a number of key issues which will need to be considered, explored and debated:

- Some area committees have reported difficulties in appointing to the current champion roles. But on the flip side some backbench members have raised concerns about a lack of influence. Overall the Area Lead role provides an opportunity for backbench members to have more influence which might encourage individuals to come forward. Is there a need to

provide guidance/best practice on how area committees appoint to these roles?

- It will require members to take on a wider role across the geography of the area committee not just their ward; and for other area committee members to endorse/support the area lead in representing the area committees views. This may present some difficulties where Area Committees are politically split and Area Leads might be from another party.
- For the 2 ward area committee – Inner West – it needs to be considered whether co-optees to the Area Committee who are not elected members could fulfil an area lead role. Is this an option others might take up as well?
- Key to the success of the role will be the area lead keeping the area committee apprised of debates/actions from partnership bodies, bringing back key issues for debate and formal decision by the area committee as required. The area leads will also need to work closely with the area committee chairs in scheduling debates and to ensure appropriate time is set aside on agendas. Area Chairs will need to support Area Leads in this regard.
- Consideration should be given to appointing area leads for a minimum of term of two years to enable the development of local networks, relationships and expertise. However, this would still be subject to election outcomes.
- A key success factor for the area lead role is that we do actively consult, engage and liaise with them. In the past we have nominated champions but then not used them effectively or they haven't been fully aware of the requirements upon them. To be effective this requires portfolio holder to meet regularly (at least twice per year?) with area leads ideally with key officers as well. It will also require the relevant Directorates / Services / Partners to buy in to these arrangements particularly in terms of training and support.

4 Corporate Considerations

4.1 Consultation and Engagement

4.1.1 This recommendation falls directly out of the recent review of area working which was subject to significant consultation with a range of stakeholders including members and officers. A series of drop in sessions were held for elected members over the summer 2012 and their views were influential in shaping the recommendations including the change proposed in this paper. An all party working group also further debated and shaped the review findings. Officer consultation was initiated through discussions with each directorate leadership team but were followed up with further specific discussions as required. The area support teams were a particularly important stakeholder as they are directly involved in the work of area committees and their views were gathered through team meetings and individual discussions.

4.1.2 It was recognised that the development of some of the proposals within the area review would require further more specific consultation and engagement and this

report brings to Committee further information on the area lead role for consultation and input.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 Equality is clearly represented within a number of the formally stated roles of an area committee. These include: to act as a focal point for community involvement, help members listen to and represent their communities and help members understand the specific needs of the community in their area. The development of the area lead role aims to support members in undertaking this role of championing local needs by providing clear links to both the Executive Member, council service staff and to partners agencies. In addition it provides the mechanism for, and encourages, the negotiation and development of local solutions that suit local circumstances which will in turn address any issues of inequality.

4.3 Council Policies and City Priorities

4.3.1 These arrangements aim specifically to support in the delivery of improved outcomes in line with the City Priority Plan and Council Business Plans with many of the proposed roles lining directly to key priorities. The aim being to ensure that local needs are represented better in policy/strategy setting, decision making, service design and delivery and partnership working through this key role. The development of the area lead role provides an opportunity for members to further develop their community leadership role as set out within the Commission for Local Government and within the developing Council Business Plan.

4.4 Resources and value for money

4.4.1 This is essentially replacing an existing role and can be seen as a sensible way to divide up work between members of the area committee with an expectation that each member would take on a lead role. However, there remain concerns about the capacity issues for Area Committees that might arise from implementing this and other elements of the area review. This will continue to be monitored.

4.5 Legal Implications, Access to Information and Call In

4.5.1 There are no specific legal implications, the report is available to the public and is subject to call in.

4.6 Risk Management

4.6.1 The proposal in this report implements a recommendation made by Executive Board and as such there are no direct risks arising from the proposals. Improving the governance and accountability of local partnerships through challenge and support from area leads is seen as important in delivering improved outcomes and tailoring services to local needs. There are also clear links to a number of the budget and financial risks and the development and strengthening of our locality working arrangements and local decision making will help to minimise key financial risks going forward.

5 Conclusions

- 5.1 This report sets out initial proposals for the implementation of an area lead role following the review of area working in 2012. The role is seen as crucial in providing a local “lead” perspective on various issues and in driving democratic accountability by providing area committee based leadership on key issues. This paper begins to clarify the role and is brought to the Committee at this early stage for their input, shaping and feedback with a view to introducing the revised roles in the new municipal year.

6 Recommendations

- 6.1 Members are asked to give their views on these proposed arrangements for Area Committees to appoint a set of Area Leads across a number of themes from the next municipal year. In particular Members are asked to comment on the following:

- Is the area lead role as described right – what changes / additions / amendments might be needed? What might need to go into the more detailed job description?
- Is the list of core functional areas that each area committee should appoint to right?
- Do the broad elements of training/support make sense or are there gaps – what role is there for peer support?
- Any other comments / suggestions particular around the key issues highlighted?

Background documents¹

None

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.



Report authors: Steve Carey/ Simon Costigan/Gavin Forster

Joint Report of the Chief Executive Aire Valley Homes Leeds, Chief Officer (Revenues & Benefits) and South East Area Leader

Report to Inner South Area Committee

Date: Wednesday 20th March 2013

Subject: Welfare Reform Impact On Council Tenants

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Beeston & Holbeck City & Hunslet Middleton Park
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Summary of main issues

1. A number of welfare reforms come into effect from April 2013 which will see:
 - Social sector size criteria changes;
 - Reductions in Council Tax Support; and
 - The implementation of local welfare schemes following the abolition of elements of the Social Fund.

2. There has been considerable activity undertaken to ensure that tenants and Council Taxpayers are aware of and understand the implications of the changes. Further work will take place in March to provide personalised information to those directly affected as well as providing general guides to Elected Members on the help that is available.

3. The changes set out above have to be implemented by local councils and are all on track to take effect from April 2013. Other changes due to come into effect from April 2013 have been deferred slightly:
- The Benefit Cap, whereby DWP will tell Local Authorities which cases to apply the cap to, will now come into effect in ‘the summer’
 - Personal Independence Payments, which replaces Disability Living Allowance, will come into effect in June 2013 for new claims with most existing DLA claims not being reviewed until October 2015.

Recommendations

4. The Area Committee is asked to:
- (a) note work done to date by ALMOs and the Council to prepare for the introduction of Welfare Reform changes;
 - (b) invite the Area Leader South East Leeds to develop a bespoke report in relation to current challenges presented for citizens in the Inner South Area Committee Area and current and future activity to address those challenges.

1 Purpose of this report

- 1.1 The purpose of this report is to update Inner South Area Committee on Welfare Reform changes that impact on council tenants and are due to be implemented in April 2013. It also summarises work that is currently being undertaken to prepare tenants for those changes and for future changes that will impact later in the year.

2 Background information

- 2.1 The Welfare Reform Act 2012 continues to introduce a national programme of reforms and changes to the Welfare Benefit system. The focus for the reforms is on benefits for working age people whilst people of pensionable age remain largely unaffected by the reforms. The drivers for the reforms are that people should be better off being in work rather than on benefits and that the overall costs of benefits should be reduced.
- 2.2 The main thrust of the reforms are the introduction of a “Universal Credit” which will replace a range of existing means tested benefits and tax credits for people of working age starting from October 2013. The Act follows the November 2010 White Paper “Universal Credit - Welfare Works” which outlines the Government’s proposals for reforming welfare to improve incentives to work, simplify the existing welfare benefits system and tackle administrative complexity.
- 2.3 Besides introducing Universal Credit and related measures, the Act makes the following significant changes to the current Benefit systems that are due to be implemented at different stages during 2013:-
- Personal Independence Payments replace the current Disability Living Allowance starting with new claims in June 2013;
 - Social Sector Size Criteria will result in housing benefit entitlement being reduced for working age tenants living in Council or Housing Association homes where the household is deemed to have more bedrooms than they require;
 - Local Council Tax Support replaces Council Tax Benefit which is to be abolished from April 2013, with new local schemes of Council Tax support decided by Councils and a national scheme for pensioners. Local schemes will apply to working age customers only with the Government prescribing a national scheme for those customers of pension age. The cost of both the local scheme for working age customers and the national scheme for pension age has to be met by Councils from reduced funding to be provided by Government;
 - Social Fund Changes mean Community Care Grants and Crisis Loans for Living Expenses elements of the Social Fund will be abolished from April 2013. The funding for these schemes will be devolved to local Councils with an expectation from the Government that *“the funding be concentrated on those facing greatest difficulty in managing their income and to enable a more flexible response to unavoidable needs, perhaps through a mix of cash or goods and aligning with the wider range of local support local authorities / devolved administrations already offer”*;

- A Benefit Cap will result in the total benefit that a family can receive being limited to £500 per week for working age families and £350 per week for single claimants. There will be some exemptions for tenants working at least 24 hours a week, tenants getting disability benefits and households where a child is getting a disability benefit, all of whom will be exempt from the cap.

3 Main issues

3.1 Social Sector Size Criteria (SSSC)

- 3.1.1 As from April 2013 this reform introduces changes for ALMO and Housing Association claimants on Housing Benefit that are of working age and that are living in a property that is deemed to be too large for their needs - too many bedrooms for the number of occupiers. Those tenants that are affected will have a percentage reduction in housing benefit applied as follows:-
- 14% reduction for 1 bedroom more than required;
 - 25% reduction for 2 or more bedrooms than required.
- 3.1.2 Collectively the ALMOs and the Council have been making preparations for the implementation of Social Sector Size Criteria (SSSC). The SSSC will have a significant impact in Leeds with over 8,000 households known to be affected in the City. A breakdown of the numbers affected by ward is shown at **Appendix 1** along with value of cuts in Housing Benefit by ward.
- 3.1.3 In July 2012 all the ALMOs/BITMO and Housing Associations undertook to contact tenants who data at that time indicated would be affected by SSSC changes. A further data extract was undertaken in November 2012 to identify changes to the numbers affected. Overall, the number had reduced but the extract identifies an additional 880 tenants that would be affected by the changes.
- 3.1.4 A statement is attached at **Appendix 2** which details the visits/contacts and the potential implications such as customers saying they will be unable to continue to live at their properties due to affordability and requesting to downsize. The Central and Corporate Scrutiny Board has set up a working group to consider the collection and recovery issues arising from this reform and the changes to Council Tax Benefit and will be making recommendations to Executive Board on collection and recovery activity. The terms of reference for the working group are attached at **Appendix 3**. As indicated the ALMOs have been taking steps to ensure that tenants are supported where possible to deal with the changes. A statement setting out issues raised by the ALMOs and activities underway to manage the impacts is attached at appendix 4.

3.2 Benefit Cap

- 3.2.1 The Department for Work and Pension has written to councils to say that the implementation of the Benefit Cap will be deferred and will be implemented 'in the Summer of 2013'. In the meantime, DWP will test the processes for applying the Cap within 4 London Boroughs before rolling out the processes nationally. Although Councils will be required to operate and apply the new rules on the Benefit Cap, the responsibility for identifying families affected by the Benefit Cap

lies with the Department for Work and Pensions (DWP). Recent data from DWP suggests that over 500 families in Leeds will be affected by the Benefit Cap and DWP has written to all those families likely to be affected. Home visits have also been undertaken by Revenues and Benefits and ALMO staff to ensure people affected are made aware of the changes.

3.3 Discretionary Housing Payments

3.3.1 DWP has now notified the council of its Discretionary Housing Payments funding to help deal with the impacts of the Social Sector Size Criteria. In total Leeds will receive £1.92m in Government funding in 13/14 for Discretionary Housing Payments. This is an increase of just over £1m in funding compared to the allocation in 12/13 with the increase intended to recognise the additional pressures caused by the Social sector Size Criteria rules and the Benefit Cap.

3.3.2 In November 2012, the Executive Board approved a policy for the award of Discretionary Housing Payments that prioritises awards to:

- People with disabilities living in significantly adapted accommodation;
- Foster carers and kinship carers;
- People requiring additional rooms to accommodate access to children arrangements;
- Pregnant women taking in a new tenancy that takes account of the expected birth.

3.3.3 Awards will be administered by Revenues and Benefits with applications in relation to Social Sector Size Criteria requiring ALMO validation around housing need and availability of alternative accommodation in the area. This is expected to help ensure that funding is targeted to those priority cases with few options to deal with the change.

3.4 Localised Council Tax Support

3.4.1 The Government's Local Government Finance Act 2012 received Royal Assent on 1st November 2012 and requires that Councils put in place local schemes of Council Tax support by 31st January 2013 to replace Council Tax Benefit. The Government has confirmed that the funding for the 13/14 Leeds scheme will be £49.2m which represents a £5.2m reduction in funding compared to 12/13 Council Tax Benefit projected costs of £54.4m.

3.4.2 Council met in January 2013 to approve a local scheme of Council Tax Support that sees:

- The Council and precepting authorities putting additional funding into the local scheme to protect certain vulnerable groups from reductions in support. The groups to be protected are: lone parents with children u5, carers, people getting the severe or enhanced disability premium and people in receipt of Armed Forces Compensation Payments (war pensioners and war widows;

- Council Tax support for the remaining working age customers reduced by 19%. Appendix 1 also shows the impact of the change at ward level. The collection of issues arising from the local scheme are also being considered as part of the Scrutiny Board Working Group review.

3.5 **Local Welfare Scheme**

3.5.1 Leeds will receive £2.8m scheme funding in both 13/14 and 14/15 to run a local welfare scheme. The funding has been devolved to local councils as a result of the abolition of Community Care Grants (CCG) and Crisis Loans for Living Expenses (CL). The funding represents the amount that was spent on CCGs and CLs by Jobcentre plus in 11/12.

3.5.2 At its November meeting, Executive Board approved a scheme design for local welfare provision in Leeds that aims to:

- support people to return or remain in the community without the need for extra care;
- support the most vulnerable in urgent situations through signposting to the most appropriate support services or through provision of goods
- engage individuals with appropriate support services where needed to prevent repeat applications and develop resilience
- support the most vulnerable in a holistic way that will have a positive effect and minimise cash payments.

3.5.3 As well as providing direct support, the report also received approval for scheme funding to be spent on developing initiatives that would help with addressing future demand and supporting a more sustainable scheme in the event of change to funding. This includes initiatives aimed at increasing provision of debt and benefit advice, promoting financial inclusion primarily through Leeds City Credit Union, supporting the Furniture re-use network and supporting Third Sector organisations.

3.5.4 A brief consultation exercise is underway with all Elected Members and a further report will be presented to Executive Board in March 2013 setting out the full scope of the scheme and more detailed eligibility criteria for consideration.

3.6 **Universal Credit**

3.6.1 Implementation is planned from October 2013 but there are indications that this timetable may slip.

- The 'Pathfinder' planned for April 2013 will go ahead at the end of April but will now deal only with the more straightforward single Jobseekers Allowance claimants who are not homeowners, have no children and who already have bank accounts;
- The national roll out from October 2013 is now more likely to be a geographical or sector roll out with further details to follow about the planned migration of Housing Benefit cases to Universal Credit.

3.6.2 DWP are expected to issue a statement at the end of January 2013 with the details of the roll out intentions. At the same time DWP are also due to issue a statement about the way face-to-face services will be commissioned for Universal Credit. It is recognised by DWP that some people will need help to access Universal Credit online and with budgeting requirements. The commissioned face-to-face service is intended to provide that support. Local Authorities are expected to be the lead agencies in providing this support.

3.7 Communicating the changes

3.7.1 Each year in March, Revenues and Benefits is required to issue Council tax bills and Benefit Notifications to all its customers informing them of their new Council tax liability and, where appropriate, their new Housing Benefit and Council Tax Benefit entitlement. This results in over 330,000 Council Tax bills being issued and around 85,000 benefit notification letters being issued.

3.7.2 This year the intention is to include targeted information to those affected by the SSSC changes and Council Tax Support changes so that they:

- a) Understand why their benefit has changed;
- b) Understand the importance of paying their rent and Council Tax;
- c) Are encouraged to open bank accounts, particularly through the promotion of Leeds City Credit Union; and
- d) Know who to contact and where to go for additional support.

The information is currently being developed by Revenues and Benefits working closely with ALMOs, Housing Associations and Customer Services.

3.7.3 It is also intended to provide a 'guide' sheet for all elected members giving a synopsis of the changes and providing details of where people can go for help. This will also include details of the Local Welfare Scheme that will replace elements of the Social Fund (see below).

3.7.4 The cross ALMO / BITMO action plan (now Version 8) has been updated ensuring that it links to the citywide Welfare Reform Communication Plan and Welfare Reform Strategy.

3.7.5 A number of joint Welfare Reform 'Roadshows' took place across the city between October 2012 and January 2013.

3.7.6 Further Roadshows will take place between February and March 2013.

4 Corporate Considerations

5.1 Consultation and Engagement

5.1.1 Extensive consultation is taking place on Welfare Reform as detailed above.

5.2 Equality and Diversity / Cohesion and Integration

5.2.1 There are a number of issues in relation to equality and diversity and, particularly, cohesion and integration that are being picked up as part of the city-wide Welfare Reform Strategy.

5.3 Council policies and City Priorities

5.3.1 A number of policy change recommendations are being considered by the Council's Executive Board due to the introduction

5.4 Resources and value for money

5.4.1 Additional staffing resources will be required both pre-introduction of Welfare Reform and as the changes are introduced to work with those tenants who are affected by the changes. Some provision has been made within HRA budget provision to mitigate the impact of the changes particularly in so far as debt provision is concerned.

5.5 Legal Implications, Access to Information and Call In

5.5.1 There are no legal implications, access to information or call in implications in so far as this Report is concerned.

5.6 Risk Management

5.6.1 The introduction of Welfare Reform is a major risk and is logged on the Council's corporate Risk Register.

6 Conclusions

6.1 The introduction of Welfare Reform will have major implications for tenants living in the AVHL area. Work is well underway to inform those affected of the changes and to develop personal strategies with them to minimise where possible the financial impact of those changes.

7 Recommendations

7.1 The Area Committee is asked to:

- (a) note work done to date by ALMOs and the Council to prepare for the introduction of Welfare Reform changes;
- (b) invite the Area Leader South East Leeds to develop a bespoke report in relation to current challenges presented for citizens in the Inner South Area Committee Area and current and future activity to address those challenges.

8 Background documents¹

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing

8.1 There are no associated documents with this report.

exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

Appendix 1

Ward Name	Number Of Claims Affected By Ward			Annual Decrease In Housing Benefit By Ward				Total Benefit Loss
	Under occupancy: ALMOs	Under-occupancy: Hsg Assoc	Council Tax Support	Under-occupancy: ALMOs	Under-occupancy: Hsg Assoc	Council Tax Support	Total Benefit Loss	
Adel and Wharfedale	38	2	356	£ 26,333.81	£ 1,610.92	£ 48,138.23	£ 76,082.95	
Alwoodley	140	40	674	£ 75,513.41	£ 33,194.41	£ 93,182.43	£ 201,890.25	
Ardsley and Robin Hood	67	21	511	£ 40,308.36	£ 13,322.37	£ 68,393.90	£ 122,024.63	
Armley	397	100	2030	£ 210,792.80	£ 82,457.81	£ 258,491.33	£ 551,741.94	
Beeston and Holbeck	297	31	1729	£ 159,029.69	£ 21,525.80	£ 223,290.37	£ 403,845.85	
Bramley and Stanningley	341	15	1325	£ 204,453.93	£ 10,917.76	£ 170,454.90	£ 385,826.59	
Burmantofts and Richmond Hill	646	141	2761	£ 341,550.13	£ 106,575.92	£ 346,989.95	£ 795,116.01	
Calverley and Farsley	63	6	445	£ 38,932.92	£ 6,049.15	£ 62,237.58	£ 107,219.64	
Chapel Allerton	358	176	1642	£ 216,858.80	£ 136,752.40	£ 212,123.30	£ 565,734.51	
City and Hunslet	215	129	2035	£ 127,574.57	£ 97,408.41	£ 259,764.17	£ 484,747.15	
Cross Gates and Whinmoor	152	22	839	£ 94,779.02	£ 15,806.74	£ 109,091.50	£ 219,677.26	
Farnley and Wortley	306	7	1174	£ 173,390.30	£ 5,683.00	£ 150,278.26	£ 329,351.55	
Garforth and Swillington	68	3	319	£ 40,105.80	£ 1,679.28	£ 43,708.92	£ 85,494.00	
Gipton and Harehills	383	158	2853	£ 224,905.51	£ 114,937.22	£ 361,187.21	£ 701,029.94	
Guiseley and Rawdon	53	4	329	£ 31,864.41	£ 2,477.38	£ 43,972.82	£ 78,314.61	
Harewood	25		165	£ 17,018.68		£ 26,686.18	£ 43,704.85	
Headingley	20	31	443	£ 12,898.15	£ 22,823.20	£ 50,067.99	£ 85,789.33	
Horsforth	105	6	360	£ 60,243.68	£ 4,162.92	£ 50,508.24	£ 114,914.84	
Hyde Park and Woodhouse	316	180	1605	£ 169,677.55	£ 146,985.94	£ 201,009.59	£ 517,673.08	
Killingbeck and Seacroft	632	78	1848	£ 382,430.01	£ 54,397.96	£ 235,569.24	£ 672,397.20	
Kippax and Methley	100	9	477	£ 66,430.36	£ 5,567.31	£ 65,207.31	£ 137,204.98	
Kirkstall	364	27	1225	£ 215,846.92	£ 19,338.69	£ 154,303.67	£ 389,489.27	
Middleton Park	496	116	1906	£ 292,334.22	£ 82,314.19	£ 244,906.13	£ 619,554.54	
Moortown	53	83	571	£ 30,432.23	£ 71,330.94	£ 78,210.87	£ 179,974.04	
Morley North	75	4	545	£ 41,717.31	£ 2,977.68	£ 71,132.84	£ 115,827.83	

Morley South	134	4	744	£	71,319.01	£	2,614.61	£	96,891.97	£	170,825.60
Otley and Yeadon	80	23	535	£	48,262.62	£	16,323.94	£	72,526.71	£	137,113.28
Pudsey	139	22	694	£	82,106.35	£	18,459.76	£	93,669.81	£	194,235.91
Rothwell	157	31	528	£	95,572.34	£	22,885.81	£	69,612.21	£	188,070.36
Roundhay	66	37	611	£	35,927.66	£	29,123.24	£	86,338.75	£	151,389.65
Temple Newsam	261	47	921	£	160,570.16	£	35,072.99	£	119,062.50	£	314,705.64
Weetwood	146	17	691	£	79,676.82	£	11,826.51	£	91,074.83	£	182,578.15
Wetherby	55	7	233	£	33,893.20	£	4,311.58	£	32,794.59	£	70,999.37
Grand Total	6748	1577	33124	£	3,902,750.73	£	1,200,915.83	£	4,290,878.27	£	9,394,544.82

Welfare Reform Strategy Board - 16th January 2013
Social Sector Size Criteria - Update on Contacts/Visits Undertake to Date

	ENEHL	%	WNWHL	%	AVHL	%	BITMO	%	CITY	%
Original Number of tenants Affected	2775		2503		1665		238		7181	
Completed Visits	2333	84%			889	43%	163	68.5%		
Tenants no longer Affected per LBS list 26/10/12	477	17%	433	17%	350	21%	47	20%	1307	
Number already visited from LBS list of 26/10/12	267		121		141		11		540	
Revised Total	2298		2070		1315		191		5874	
Completed Visits / Contacts	2107	91.7%	1648	77%	995	76%	152	79.6%	5060	86%
No response to contacts	191	8.3%	20	1.2%	320	24%	13	6.8%	544	9%
Family Size Dispute	197	9.3%	216	13%	78	8%	30	19.7%	521	10%
Property Size Dispute	106	5%	47	3%	60	6%	15	9.9%	228	5%
Transfer Requested * see below	351	16.8%	307	19%	183	20%	41	27%	882	17%
Cover Shortfall from Income / Benefits	1480	70.2%	386	23%	33	3%	121	79.6%	2020	40%
Seek Employment	648	30.8%	505	30%	88	9%	32	21.1%	1273	25%
Plan to move to other tenure	13	0.6%	167	10%	33	3%	3	2%	216	4%
Seek Lodger	73	3.5%	65	4%	39	4%	9	5.9%	186	4%
Foster Carers	12	0.6%	20	1.2%	28	3%	2	1.3%	62	1%
In adapted Properties	73	3.5%	133	8%	95	10%	26	17.1%	327	6%
Access to Children or Applying	94	4.5%	29	19%	35	3%	3	2%	161	3%
Tenants considered High Risk	995	47.2%	112	7%	250	25%	NA		1357	27%
* Bedroom Requirements of those requesting a transfer										
1 Bedroom	196	56%	205	67%	122	66%	18	43.9%	541	
2 Bedrooms	119	34%	88	29%	57	30%	17	41.46%	281	
3 Bedrooms	30	9%	13	4%	4	2%	4	12.5%	51	
4 Bedrooms	6	1%	1	0.3%	0	0%	2	9.8%	9	
5 Bedrooms	0		0	0%	0	0%	0	0%		

** Please note some tenants are considering more than one option as a response to SSSC.

SCRUTINY BOARD (RESOURCES AND COUNCIL SERVICES)**WELFARE BENEFIT CHANGES – MANAGING THE IMPLICATIONS OF ‘UNDER OCCUPANCY’ AND COUNCIL TAX CHANGES IN COUNCIL OR HOUSING ASSOCIATION PROPERTIES****TERMS OF REFERENCE****1.0 Introduction**

1.1 From April 2013 the amount of Housing Benefit paid to working age tenants in Council or RSL properties will be reduced where they have more bedrooms than the family needs. Also Council Tax Benefit is abolished from April 2013 to be replaced by local schemes of Council Tax Support. On 12th December 2013 Executive Board approved for submission to Full Council a scheme which means that working age recipients face a reduction of 19%

2.0 Scope of the inquiry

2.1 The purpose of this review is to consider the likely effects of these benefit changes on *those people deemed to be living in property with more bedrooms than they need* and to make an assessment of and, where appropriate, make recommendations on the following areas:

- How the Council responds to those tenants who fall into financial arrears due to the changes
- The consequences of the Council’s approach to the management of financial arrears on other Council policies, for example the Lettings policy and tenant strategy
- The consequences of the Council’s approach to the management of financial arrears on the potential rise in homelessness and the reduction in accommodation available for the most vulnerable
- The consequences of the Council’s approach to the management of financial arrears on the finances of the Council and major precepting authorities and the implications for the Housing Revenue Account
- local measures to deal with the potential consequences of the reforms, such as the encouragement of sound financial management through information, advice and education

3.0 Comments of the relevant Director and Executive Member

3.1 In line with Scrutiny Board Procedure Rule 12.1 where a Scrutiny Board undertakes an Inquiry the Scrutiny Board shall consult with any relevant Director and Executive Member on the terms of reference. (to be done)

4.0 Timetable for the inquiry

4.1 The Inquiry will take place over a number of sessions and will be conducted by a working group.

4.2 The length of the Inquiry is subject to change. It is anticipated that a final report will be produced January 2013.

5.0 Submission of evidence

5.1 Session one – December 2012

- To understand the size of the cohort within scope of the inquiry
- To understand the financial challenges faced by those in 'under occupancy.' and any predictions/projections on the likely consequences of the reforms
- To understand the discretionary powers available to the Council to assist tenants.
- To understand any statutory constraints
- To understand current recovery procedures/policy

5.2 Session two – January 2013

- To look at best practice in other Core Cities
- To consider policy options
- To consider local measures to deal with the potential consequences of the reforms, such as the encouragement of sound financial management through information, advice and education

5.3 Session three – Full Board 21st January 2013

- To consider the draft recommendations arising from the review and to agree the Board's final report.

6.0 Witnesses

6.1 The following witnesses have been identified as possible contributors to the Inquiry:
(order to be determined)

Cllr B Atha – Executive lead

Steve Carey – Chief Benefits and Revenues officer

Jill Wildman – Director of Housing, East NE Homes

Paul Broughton – Chief Customer Access Officer

Officers who are involved in recovery

Liz Cook – Housing Services

Dave Levitt – Recovery Manager, Revenues and Benefits

RSL rep

Rep of a tenants group?

CAB rep?

Mike Woods – Principal Finance Manager, Financial Development

Richard Ellis – Head of Finance, Environments and Neighbourhoods

7.0 Equality and Diversity / Cohesion and Integration

- 7.1 The Equality Improvement Priorities 2011 to 2015 have been developed to ensure our legal duties are met under the Equality Act 2010. The priorities will help the council to achieve its ambition to be the best City in the UK and ensure that as a city work takes place to reduce disadvantage, discrimination and inequalities of opportunity.
- 7.2 Equality and diversity will be a consideration throughout the Scrutiny Inquiry and due regard will be given to equality through the use of evidence, written and verbal, outcomes from consultation and engagement activities.
- 7.3 The Scrutiny Board may engage and involve interested groups and individuals (both internal and external to the council) to inform recommendations.
- 7.4 Where an impact has been identified this will be reflected in the final inquiry report, post inquiry. Where a Scrutiny Board recommendation is agreed the individual, organisation or group responsible for implementation or delivery should give due regard to equality and diversity, conducting impact assessments where it is deemed appropriate.

8.0 Post inquiry report monitoring arrangements

- 8.1 Following the completion of the Scrutiny inquiry and the publication of the final inquiry report and recommendations, the implementation of the agreed recommendations will be monitored.
- 8.2 The final inquiry report will include information on the detailed arrangements for how the implementation of recommendations will be monitored.

9.0 Measures of success

- 9.1 It is important to consider how the Scrutiny Board will deem if their inquiry has been successful in making a difference to local people. Some measures of success may be obvious at the initial stages of an inquiry and can be included in these terms of reference. Other measures of success may become apparent as the inquiry progresses and discussions take place.

Issues and activities arising from ALMOs

1. The implementation of SSSC will present the Council with a number of complex and interlinked issues to resolve. Where possible we have to prevent financial hardship affecting tenants whilst maximising rental income so as not to have an adverse impact on the Housing Revenue Account Business Plan. Moving households to minimise financial hardship will increase void turn-over costs and not necessarily make best use of stock with such high demand for housing. A number of actions and issues have been highlighted that need to be considered and the Council asked to take decisions on prior to the introduction of the changes:-
 - Consider the re-designation of certain properties across the city i.e. 2 bedroom multi-storey flats, 4 and 5 bedroom houses;
 - Consider a review of Local Lettings Policies and the policy on re-housing children at height;
 - Consider a reduction in the percentage of Date of Registration Quota properties to allow more properties to be let to customers in housing need;
 - Consider awarding priority to affected tenants (those in receipt of Discretionary Housing Payment and subject to the released properties being re-lettable at full occupancy). Other options include mutual exchange;
 - Consider allowing affected tenants who move to private rented sector to retain their priority after they move;
 - Develop guidelines setting out when it will be appropriate for ALMOs to take possession action in relation to rent arrears arising from SSSC;
 - Review of Lettings Policy bedroom requirements in relation to Under-occupation;
 - Consider whether to award higher priority to those tenants overcrowded living in smaller properties that could be let to under-occupying Council and Housing Association tenants;
 - Consider a 'ring fence' approach for a proportion of smaller properties to be advertised to give preference to tenants affected by SSSC;
 - Consider changes to the rent payment frequency and required method in advance of Universal Credit.

Alongside the issues highlighted above the Lettings Policy review has commenced and a number of these issues highlighted will link into the future Lettings Policy and procedures. There is work in progress cross ALMO / BITMO / Housing Partnerships – other sections within LCC to consider each of the issues outlined in order that the necessary preparations can be made.

2. Within AVHL and other ALMOs/BITMO the following work is also being undertaken for on-going support for our customers that will be affected by SSSC:-
 - We hit our target to complete an initial visit and attempt to make contact with tenants affected by SSSC by the end of November to discuss the options available, undertake income and expenditure assessments to see if tenants are able to afford to pay the increased charge and give advice on rehousing options should tenants wish to move to smaller accommodation;
 - From the end of November we have been making follow up visits to those tenants who did not respond to our initial attempt to contact them (no access cases);

- We have started to work through the latest revised list of tenants who have been identified as being affected by SSSC due to a change in their circumstances or because they are new Housing Benefit claimants;
- We are providing more intensive support and advice to tenants who have told us that they don't want to move from their current home but who tell us they will not have the available income to pay the increased rent. This includes:-
 - ensuring tenants are claiming all eligible benefits ,
 - budgeting advice and setting up payment by Direct Debit;
 - debt advice and referral to specialist debt support agencies;
 - referrals to Leeds City Credit Union to refinance high interest loans or set up bill payment accounts;
 - assistance and advice with establishing bank accounts and direct debits for those who don't currently have bank accounts;
 - identifying tenants eligible for Discretionary Housing Payments and assisting in completing application forms;
 - Outlining financial Implications for tenants considering taking in lodgers or boarders;
 - Further advice on moving home options;
 - Tenants identified with vulnerabilities and support needs will be referred for specialist support through Independent Living Teams.
- Tenants who have told us they wish to move are being contacted to ensure they fully understand the Choice Based Letting system and any Letting Policy issues that may affect them. This will ensure they are bidding most effectively to maximise their chances of being offered an alternative smaller property. Mutual Exchanges will be encouraged and we will look to actively link tenants together to facilitate exchanges. We are also planning local Mutual Exchange Swop Shop events to bring interested tenants together to help identify other tenants they may consider swapping with. Information on how to access Housing Association properties is also being provided.
- Further general advice and information will be provided via newsletter articles and targeted letters running up to April 2013.
- We are working with other partners and voluntary groups to ensure they are fully prepared for direct approaches made to their organisations.

Leeds City Council's Telephone Contact Centre and One Stop Centre staff will continue to be briefed and trained to ensure they are providing appropriate advice and can refer tenants to ALMOs for assistance.

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Report of Director of Children's Services

Report to Inner South area committee

Date: Wednesday 20th March 2013

Subject: Children's Services Area Committee Update Report

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s):	Beeston and Holbeck, City and Hunslet, Middleton Park	
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number:		
Appendix number:		

Summary

1. Children's Services directorate provides six-monthly area committee reports, in February/March and September. These reports inform members on local outcomes for children and young people, and support the involvement of area committees in improving these outcomes by providing an update on the work of the Children's Services Directorate and of the Leeds Children's Trust. The progress made against local and national agendas is also highlighted. Emphasis in this report is given to the ongoing development of targeted and early intervention services.
2. The report provides a summary of performance at area committee level with a broader summary of city level performance, and builds on previous reports with additional local context and tracking of local indicators. The majority of education results are presented in this report, including tables of headline results for all Leeds schools and links to additional information.
3. The Inner South area committee has 10.6 per cent of the city's 0-19 population. 307 (22 per cent) of the children looked after population comes from the Inner South area. This is eight higher than June, which is counter to decline in the overall city population. The level of NEET (7.4 per cent) is virtually unchanged from the June level, and is significantly higher than the citywide level of 6.0 per cent. Two primary schools have been inspected by Ofsted, and have seen their ratings rise from satisfactory to good.

Recommendations

1. Area committees are requested to note the content of this report.

2. Area committees are asked for feedback on the report.
3. Area committees are asked to consider providing financial support to young people wanting to access the National Citizen Service programme who are unable to self-fund.

1.0 Background information

- 1.1 This is the first of two reports in 2013 that provide elected members with an update on Children's Services developments. Updates include:
 - Key developments concerning Children's Services in Leeds, including the development of targeted services and locality provision.
 - Performance against the Children and Young People's Plan (CYPP); information is provided at an area committee level where possible.
 - Headline school results for the 2011-12 academic year.
- 1.2 Our ambition is for Leeds to be a Child Friendly City, with high aspirations and strong outcomes for children and young people and families. To achieve this we are:
 - Delivering the CYPP with a focus on three obsessions: keeping families safe from harm through reducing the need for children to enter care; ensuring children and young people are attending school and learning; and promoting young people's engagement in education, employment and training.
 - Focusing efforts on a shared commitment to developing a Child Friendly City, supported by all communities and sectors. This is not only about good outcomes for children and young people, it is also about ensuring that their voice is heard and their influence is real. This is underpinned by a commitment to achieving reductions in child poverty.
 - Developing the Leeds Education Challenge, to ensure that Leeds' children and young people are engaged in learning, and that they are achieving good results. This includes addressing the gaps in achievement that exist in Leeds and ensuring that Leeds results compare well with national results.
 - Supporting the above with effective partnership working delivered through the Children's Trust and through local cluster partnerships. The principles of restorative practice and Outcomes Based Accountability underpin the working of both the directorate and the partnership arrangements.
- 1.3 Member involvement is crucial to the above agendas. Through the presentation of performance data, this report supports an informed discussion on local challenges, needs, and progress against the CYPP. This is intended to help area committees take forward these priorities at a local level and to gain an understanding of how these issues relate to the needs of the communities in their areas, including the local children's clusters.
- 1.4 Further, more detailed information is available via the following websites:
 - The West Yorkshire observatory (<http://www.westyorkshireobservatory.org/>).
 - The Department for Education's 'in your area' website (<http://www.education.gov.uk/cgi-bin/inyourarea/areasearch.pl?search=Leeds>).
 - The cluster profile (<https://www.leedsinitiative.org/ClusterDataProfile.aspx>).

2.0 Key developments in Children's Services

Child Friendly Leeds

- 2.1 The ambition is to establish a consensus across the city that everyone can do something to play a part in improving children and young people's lives, so that children and young people are at the heart of everything that is done.
- 2.2 Following the successful launch event and 'thumbs up' brand development in 2012, there has been growing interest in and support for this work. In December, a strong Child Friendly Leeds presence at a 'Yorkshire Mafia' event (a major consortium of regional businesses), resulted in a number of pledges of specific support; for example, one organisation has offered to send its 200 employees into Leeds schools as part of their annual paid volunteering days. Child Friendly Leeds has now received over 120 specific pledges of action, and has attracted nearly 100 ambassadors and over 250 supporters. An increasingly strong web presence is being established through social media, and the Child Friendly Leeds brand is increasingly prominent in promotional materials for services and events relevant to children and young people.
- 2.3 Underpinning the Child Friendly Leeds ambition is a strong citywide focus on the areas of work where the biggest difference can be made - the obsessions. On each of these three areas, Leeds is seeing significant improvements. Whilst there is much more to do across the obsessions, the improvements demonstrate that a relentless focus on a small number of key priorities can deliver real impact on outcomes. This focus will continue in the coming months, and much of the work with businesses as part of the Child Friendly Leeds initiative will encourage them to support this by, for example, building links with a local school, or children's centre, offering entrepreneurial opportunities to more young people, and supporting Leeds foster carers.

New ways of working

- 2.4 The major restructure of Children's Services is now embedded, with some of the key changes beginning to generate real benefits, including strengthening local partnership working. Examples include the new localised arrangements for social work service teams, the development of specific children looked after teams, and the introduction of the targeted services leader posts.
- 2.5 A current focus is the roll out of more restorative approaches - working with children, young people and families, rather than doing things for them or to them, and providing them with the tools and support to solve their own problems and to become more resilient about the pressures they face. Many staff have already received restorative practice training and are developing this approach in their daily work with families and colleagues. A cornerstone of the Leeds approach to working more restoratively is the roll out of family group conferencing across the city.
- 2.6 Restorative practice is underpinned by values of empathy, respect, honesty, acceptance, responsibility, and mutual accountability, and it provides a common approach and language across agencies, creating consistency across services. Its main goals are:

- Building and repairing relationships to work in ways that are respectful and engaging, enabling participants to develop understanding and empathy about the impact of their behaviour, both positive and negative.
- Empowerment of individuals, groups, and communities.
- Cultural sensitivity.
- Shared responsibility; outcome- and solution-focused.

2.7 Linked to this is Families First Leeds, the local response to the national Troubled Families initiative. This sees the use of a multi-agency and restorative approach to support many of the city's most vulnerable families.

Partnership with schools

2.8 Critical to the success of all of this work is the continuing evolution of strong partnerships with and across Leeds schools. There continues to be a citywide commitment to working together as a city, supported and facilitated by the local authority, to raise standards and share best practice. The Leeds Education Challenge, and the 'For Heads' model - which puts a representative group of head teachers at the centre of a strong partnership with officers - are providing the framework and confidence for a more co-ordinated approach, whilst also enabling more challenge within the system. The impact is evidenced by the strong set of results across Ofsted inspections of Leeds schools since the new inspection framework (September 2012) and by the co-ordinated response to the GCSE English results debate during late 2012.

2.9 Schools are continuing to engage with and invest in the cluster model of local partnership. It remains critical that this continues at a time when schools are gaining more autonomy and freedoms, to maintain a citywide collective focus on our shared priorities for children and young people.

National Citizen Service 2013-14

2.10 The youth service will be delivering the National Citizen Service programme to benefit young people aged 16 and 17 in Leeds across two years. The programme aims to achieve:

- A more cohesive society, by mixing participants of different backgrounds.
- A more responsible society, by supporting the transition into adulthood for young people.
- A more engaged society, by enabling young people to work together to create social action projects in their local community.

2.11 Young people in the most deprived lower super output areas will be targeted, although the programme will be inclusive. The programme offers a structured delivery model, including residentials, to engage young people, build their confidence, improve teamwork and develop other skills to enable them to work together successfully. A more detailed report will be submitted to area committees later this year, detailing both the financial elements and the social action projects involved in the programme.

2.12 The cost of the programme to a young person is £50 per place. Area committees are asked to provide financial support for those young people who are unable to

cover the costs themselves, to ensure that no young person will be prevented from participating through hardship.

Continuous improvement

- 2.13 The ongoing journey of improvement for Children's Services is critical in light of the intensive inspection regime faced by the directorate. Leeds is awaiting an unannounced Ofsted inspection of our child protection services. An 'improvement hub' has been established to co-ordinate the various strands of improvement activity taking place and a 'nine point plan' has been developed and shared widely with staff to set the direction for the next stage of development work needed to move towards the delivery of outstanding social work services.
- 2.14 Furthermore, Children's Services have agreed to work with Ofsted to enable them to test out some of the tools and methodology for the new looked after children and care leavers inspection. Leeds is the only authority that has been approached by Ofsted, and is an indication of Leeds' growing reputation within Ofsted.

3.0 Development of locality, targeted, and early support services

- 3.1 Children's Services delivers work and services locally through 25 clusters. Each cluster has a local authority partner (LAP) and one or more elected members assigned to them. Elected members provide a vital role in supporting and challenging clusters to form the widest possible partnerships to support the local delivery of the CYPP. The role of the LAP is to support the cluster to deliver the CYPP locally, with particular reference to turning the curve on the three obsessions. There are a number of models of cluster governance, and some clusters are working with LAPs to review their existing governance structures. Elected members are welcome to be involved in these reviews. A list of cluster contacts is in **Appendix 4**.
- 3.2 Substantial efforts have been made to support clusters to develop services that identify and support vulnerable children, young people and families as early as possible in the life of the problem. A schools forum decision in 2012 means that clusters will continue to receive financial support for the next three years. In addition, services such as early start teams (partnerships between council early years staff and health) and children's social work teams have reorganised, to operate from/on a cluster-based geography.
- 3.3 From the first week of January 2013, a targeted services leader (TSL) was attached to each of the 25 clusters; this time last year, there were five. TSLs support the early identification of vulnerable families and utilise the top 100 methodology, and guidance and support, to co-ordinate services to vulnerable families. They are also responsible for the local co-ordination of the Families First cohort. The top 100 methodology for identifying and working with children and families is now established and well embedded in most clusters. A top 100 methodology support and guidance package has been developed to support emerging clusters.
- 3.4 The September 2012 report to area committees incorporated details of the development of targeted services within Children's Services. Targeted services consists of attendance services, support to clusters, intensive family support, and youth offending services. These services, and the early start services, work with

children, young people and families to ensure appropriate support is offered in a timely manner.

- 3.5 Targeted services has restructured to work more closely with clusters to support the attendance agenda. This has been very well received by clusters, with some outstanding feedback on the new relationships. This has contributed to Leeds reporting its best attendance figures ever across the city.
- 3.6 Common assessment framework (CAF) systems have been overhauled. The quality of most CAFs is good, and independent experts agree that Leeds has some of the most coherent CAF systems in the country. A comprehensive training programme for practitioners has been undertaken. Children's Services Scrutiny Board, the Children's Trust Board, and the Leeds Safeguarding Children's Board (LSCB) have endorsed the direction of travel. There is a continued focus on ensuring a consistency of practice in the city, as some families are not being offered CAFs as early in the life of the problem as they might.
- 3.7 Families First Leeds (the local response to the national Troubled Families programme) has been established, delivered in large part through our locality arrangements. A year-one, citywide cohort of 750 families has been identified for inclusion in the programme. Each of these families will have a quality assessment and named lead practitioner. Leeds is viewed as being at the forefront of this work: clusters, TSLs, and a willingness to work in partnership means that practitioners are well placed to work with the identified families.
- 3.8 Additional funding was claimed in January 2013 from the Department for Communities and Local Government through their payment by results scheme, as Leeds had demonstrated a reduction in offending, antisocial behaviour, and improved school attendance with 135 families from this cohort. There is confidence that further payment by results monies will be claimed on most other families within the cohort later.
- 3.9 At the core of the restorative approach is family group conferencing (FGC). Substantial new resources have been secured for this service providing a confidence that better outcomes will be achieved for families with children on child protection plans, at risk of becoming looked after or at risk of other poor outcomes.
- 3.10 The family intervention service has adopted a new framework for the delivery of services to vulnerable families. There are many case studies evidencing de-escalation from care or child protection plans, engagement in evidence-based parenting programmes, and better attendance at school.
- 3.11 Multi-systemic therapy (MST) continues to be recognised as delivering effective high quality interventions to some of the most challenging families in Leeds. A fourth team is being established, which will be one of the UK's first MST child abuse and neglect teams.
- 3.12 The youth offending service (YOS) can evidence a substantial reduction in the use of custody, and Leeds has continued to receive a national profile because of its participation in the custody payment by results pathfinder. The YOS continues to provide restorative services that have enabled victims of youth crime to achieve closure and reduce the risk of repeat victimisation.

3.13 Early start is an integrated, family-based offer for children zero to five years old, supporting all children and their families to have the best possible start in life. Working in partnership with GPs, midwives and other health and early years services, the early start service will help families play a positive role in their children's development, through reducing social isolation, promoting wellbeing, increasing parenting capacity, and supporting access to training and employment. The early start team uses restorative practice to support practitioners working with children, families and the community. The service will:

- Ensure that families from pregnancy to five years are offered the healthy child programme.
- Ensure that families from pregnancy to five years are offered a children's centre core purpose, including early years foundation stage curriculum.
- Identify children and families where additional preventative programmes and interventions will reduce their risks and improve future health and wellbeing.
- Promote and protect health, wellbeing, learning, and school readiness.
- Provide a gateway into specialist services.

4.0 Performance update

4.1 **Appendix 1** provides data and commentary on current performance for the area committee, which is summarised below. The previous report established baselines from which progress over the last six months is assessed. Where a measure is cumulative over the year, it is not possible to highlight progress in this report; in future reports, comparison to the previous year will be available.

4.2 Numbers of active foster carers and NEET (not in employment, education, or training) by area committee are presented for the first time. Improving the recruitment and retention of foster carers is a key focus for Children's Services and embedded in the Child Friendly City initiative. A geographical breakdown of the number of council-employed foster carers is provided for the first time in this report, based on carers' home postcode.

4.3 Education data are provided for the 2011-12 academic year. Information on foundation stage, key stage two, and key stage four was disaggregated to a ward level when last reported to area committees (March 2012), so an area committee comparison is not possible. However, the data in this report will be used as a baseline to provide a progress update in 12 months. **Appendix 2 & 3** contain school level information.

Inner South area committee commentary

4.4 The Inner South area committee has 10.6 per cent of the city's 0-19 population, which represents 18,099 children and young people. There are 22 primary schools, two secondary schools, and seven children's centres located within the area committee boundary.

Children and young people are safe from harm - obsession: number of children in care

4.5 22 per cent (307) of the children looked after population comes from the Inner South area committee. This is eight higher than the June 2012 figure, which is

counter to decline in the overall city population. 21.7 per cent (61) of all children and young people entering care between April and December 2012 come from the Inner South area committee. Both these current figures are the second highest of all area committees.

- 4.6 15.4 per cent (100) of CAFs initiated across the city come from the Inner South area committee. 4,056 requests for service, of which 1,535 met the threshold for being treated as a referral to the Children's Social Work Service, are from the area. The number of children and young people currently subject to a child protection plan is 188, the highest of all area committees, and nine higher than the June 2012 figure. These data suggest higher levels of need in the Inner South area committee when compared to other area committees.

Children and young people do well at all levels of learning and have the skills for life - obsession: young people in education employment or training
- obsession: attendance

- 4.7 The number of NEET young people in the Inner South area committee at the end of December was 198, 16 lower than the June figure. The level of NEET, 7.4 per cent is virtually unchanged from the June level, and is significantly higher than the citywide level of 6.0 per cent. Future reports will compare data with a corresponding period from 12 months ago. The total number of NEET for the South East area in December 2011 was 512.
- 4.8 Primary school attendance was 94.9 per cent in the Inner South area committee (virtually unchanged from autumn 2011), almost one percentage point lower than the city average. Secondary school attendance was 93.3 per cent, 0.3 percentage points lower than autumn 2011, and 0.4 percentage points lower than the city average. 247 (15.5 per cent of the city cohort - the second highest of all area committees) of children were persistently absent (missing at least 15 per cent of school) from primary schools in the area, but only 194 (6.2 per cent - the lowest of all area committees) children and young people were persistently absent from secondary schools in the area.

Children and young people choose healthy lifestyles, and voice and influence

- 4.9 There is no update to the teenage conception data presented in the last area committee report.

Local Ofsted inspections

- 4.10 There have been no inspections of children's centres since the last report.
- 4.11 Two primary schools have improved their inspection rating from satisfactory to good, raising the overall percentage of good or better primary schools in the Inner South area to 64 per cent. This is still below the city average of 76 per cent, but is a nine-percentage point improvement on the June figure of 55 per cent. There has been no change in the ratings of either of the secondary schools in the area, with the overall percentage remaining 11 percentage points below the city average. The one children's home located in the Inner South area remains at satisfactory.

City commentary

- 4.12 The following paragraphs summarise partnership progress against the CYPP indicators, including the three obsessions.

Children and young people are safe from harm

- 4.13 *Obsession:* the number of children looked after has decreased by 80 (5.4 per cent) since the end of the 2011-12 financial year, with December's number of 1,395 being a 30-month low. Fewer children are becoming looked after, and there is greater focus on safely supporting more children to achieve permanence - children returning to their parents, being adopted, or becoming subject to a special guardianship order.
- 4.14 There were 956 children subject to a child protection plan in December. Whilst lower than at the beginning of 2012, the number is higher than the figure reported to area committees in June. Practice improvement is ongoing, including the embedding of restorative principles.

Children and young people do well at all levels of learning and have the skills for life

- 4.15 *Obsession:* during the course of the last academic year, Leeds' schools made substantial improvements in attendance rates. Attendance in Leeds primary schools improved by 1.1 percentage points in 2011-12 and Leeds is now ranked in the top quartile of local authorities. There was also a good 1.4 percentage point improvement in secondary attendance. Whilst the gap is narrowing, secondary attendance remains lower in Leeds than nationally, with unauthorised absence being an ongoing challenge.
- 4.16 *Obsession:* with 16 to 19 year olds who are NEET, the gap to national performance is closing, down to 0.9 percentage points at the last point when comparative data were available. Youth contract funding will be used to enable access for 16 and 17 year olds who are NEET, to provide support such as a key worker; mentoring from business or peer mentoring; a work placement or volunteering opportunity; or support with employability and interview skills.
- 4.17 The trend of improving outcomes at the foundation stage continued in 2012, with a five-percentage point increase in the proportion of children achieving a good level of development. Leeds is now in the second quartile of local authorities for this indicator, but continues to have a large gap between the bottom 20 per cent of children and the rest of the cohort.
- 4.18 Changes in statutory assessment arrangements at the end of key stage two make comparison with previous years difficult. With this caveat in mind, there has been a four-percentage point improvement in the proportion of children achieving a level four or better in the combined English and maths indicator. However, Leeds is two percentage points below national. Pupil progress between key stages one and two is good, with Leeds' performance against this measure being in the top quartile for English and in the second quartile for maths.

- 4.19 The 2012 results at key stage four were affected by the decision to change GCSE grade boundaries for the summer round of examination entries. Whilst there was a slight improvement, with 55 per cent of young people achieving 5+ A*-C GCSE including English and maths, this was a smaller than expected increase. Partnership improvement activity continues however, with school-based lead professionals supporting teaching and learning networks.
- 4.20 No further data are available since the last report for level three qualifications at 19.
- 4.21 There has been a 12.9 per cent increase in apprenticeship starts from the same period last year, compared to a 1.5 per cent decrease nationally. Success rates by 16 to 18 year olds in Leeds for completing apprenticeships continue to be above national success rates. Innovative new projects such as the apprenticeship training agency¹, and an apprenticeship hub, are being developed.
- 4.22 Projections for 2012-13 show an increase in children and families accessing short breaks. A new, targeted short breaks service began in April 2012, delivered by a partnership of providers led by the northeast specialist inclusive learning centre.

Children and young people choose healthy lifestyles

- 4.23 There is no update to either the teenage conception data, or the free school meal uptake data, presented in the last area committee report.
- 4.24 Although rates of childhood obesity have plateaued, they remain too high, with nearly one in five children in year six (age 11) obese. Children in deprived parts of Leeds are more likely to be obese than children in non-deprived Leeds. Data are only available at city level.

Children and young people are active citizens who feel they have a voice and influence

- 4.25 The number of young people convicted of one or more offences continues to fall. Data on the number of 10 to 17 year olds committing an offence between April and September show that there were 507 offenders, with one quarter of these concentrated in one area committee area.
- 4.26 With children and young people's influence in the community, a wide range of development work is being undertaken through the voice and influence service.

Ofsted inspections

- 4.27 Ofsted changed their schools inspection framework in September 2012, removing the 'satisfactory' rating and replacing it with 'requires improvement'. Despite this change, the percentages of both primary and secondary schools in Leeds rated as good or better by Ofsted have improved since the previous area committee report. Primary schools are at 76 per cent (a rise of seven percentage points); secondary schools are at 61 per cent (a rise of three percentage points).

¹ <http://www.apprenticeships.org.uk/Employers/Steps-to-make-it-happen/GTA-ATA.aspx>

- 4.28 There are eleven directly managed local authority children's homes providing residential places for children looked after. These receive annual full inspections and six-month interim inspections. 45 per cent of the council's children's homes are currently rated good or better (based on full inspections) by Ofsted, which is unchanged from the previous report. One home is now rated as 'outstanding' after its most recent inspection, rising from its previous rating of 'good'.
- 4.29 There have been no inspections of children's centres since the last report. 81 per cent remain rated good or better by Ofsted.

5.0 Corporate considerations

- 5.1 There are no corporate considerations in this report, which provides information and updates to area committees. This information will be available elsewhere in corporate reports.

6.0 Consultation and engagement

- 6.1 This report is going to area committee meetings that involve a wide range of partners and stakeholders. Consultation and engagement is integral to the work of Children's Services and the Children's Trust, as evidenced in Child Friendly City work.

7.0 Equality and diversity/cohesion and integration

- 7.1 Equality issues are implicit in the information provided in this report. The differences shown illustrate that there are different levels of need and of outcomes across the city. Additional equality analysis of the information provided is undertaken.

8.0 Council policies and city priorities

- 8.1 A significant proportion of the information included in this report relates to the city priorities for children and young people and the outcomes contained in the CYPP 2011-15.

9.0 Resources and value for money

- 9.1 There are no resource implications in this report.

10.0 Legal implications, access to information, and call in

- 10.1 This report is not eligible for call in, due to being a Council function.

11.0 Risk management

- 11.1 There are no risk management implications in this report. The priorities reflected in this report are monitored through Leeds City Council performance and, where appropriate, risk management processes.

12.0 Conclusions

12.1 Not applicable, as this report is information based.

13.0 Recommendations

13.1 The Inner South area committee is requested to note the content of this report.

13.2 The Inner South area committee is asked for feedback on the report.

13.3 Area committees are asked to consider providing financial support to young people wanting to access the National Citizen Service programme who are unable to self-fund.

Background documents²

There are no background documents to accompany this report.

² The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

Appendix 1: performance data for Inner South area committee

Area Committee: Inner South								
Spring 2013 Children's Services performance update								
Measure	Leeds	Inner S	Current data period	Highest	Average	Lowest		
1. Number of children and young people 0-19	171,127	18,099	Jan 2012	23,910	17,113	11,581		
2. Percentage of children and young people	n/a	10.6%	Jan 2012	14.0%	10.0%	6.8%		
3. Number of primary schools	218	22	Current	28	22	15		
4. Number of secondary schools	36	2	Current	6	4	2		
4a. Number of through schools	2	0	Current	2	0	0		
5. Number of children's centres	58	7	Current	11	6	3		
Commentary The Inner South area committee has 10.6% of the city's 0-19 population, which represents 18,099 children and young people. There are 22 primary schools, two secondary schools, and seven children's centres located within the area committee boundary.								
Keeping children safe from harm	Leeds	Inner S			Current data period	Highest	Average	Lowest
		Current reporting period	Previous reporting period	Direction of travel				
6. Number of children looked after	1,395	307	299	↔	31 Dec 2012	384	134	18
7. Number of children entering care	281	61	12	(Cumulative)	Apr-Dec 2012	71	28	6
8. Number of children subject to a child protection plan	956	188	179	↔	31 Dec 2012	188	93	13
9. Number of CAFs initiated	648	100	35	(Cumulative)	Apr-Dec 2012	128	63	22
10. Number of requests for service	24,862	4,056	1,417	(Cumulative)	Apr-Dec 2012	5,254	2,305	816
11. Number of requests for service leading to a referral	8,281	1,535	590	(Cumulative)	Apr-Dec 2012	1,937	786	217
12. Number of LCC-employed foster carers	550	59	n/a	(New data item)	31 Dec 2012	81	48	21

12a.	Number of family placement foster carers	104	11	n/a	(New data item)	31 Dec 2012	16	11	5
<p>Commentary</p> <p>22% (307) of the children looked after population comes from the Inner South area. This is eight higher than the June 2012 figure, which is counter to decline in the overall city population. 21.7% (61) of all children and young people entering care between April and December 2012 come from the Inner South area. Both these current figure are the second highest of all area committees.</p> <p>15.4% (100) of CAFs initiated across the city come from the Inner South area. 4,056 requests for service, of which 1,535 met the threshold for being treated as a referral to the Children's Social Work Service, are from the area. The number of children and young people currently subject to a child protection plan is 188, the highest of all area committees, and nine higher than the June 2012 figure. All of this information indicates high levels of need in the Inner South area when compared to other area committees.</p>									
Do well in learning and have the skills for life		Leeds	Inner S			Current data period	Highest	Average	Lowest
			Current reporting period	Previous reporting period	Direction of travel				
13.	Primary school attendance levels	95.8%	94.9%	95.0%		2011-12 HT 1-5	97.0%	95.8%	94.6%
14.	Secondary school attendance levels	93.7%	93.3%	93.6%		2011-12 HT 1-5	94.7%	93.4%	90.8%
15.	Number of pupils persistently absent at primary	1,589	247	326		2011-12 HT 1-5	377	159	52
16.	Number of pupils persistently absent at secondary	3,142	194	146	æ	2011-12 HT 1-5	598	314	194
17.	Number of NEET ⁱ	1,374	198	214		31 Dec 2012	270	117	44
17a.	Percentage of NEET ⁱ	6.0%	7.4%	7.5%		31 Dec 2012	8.6%	4.9%	1.8%
18.	Number of 'not knows'	2,056	461	n/a	(New data item)	31 Dec 2012	461	246	109
18a.	Percentage of 'not knows'	10.9%	17.3%	n/a	(New data item)	31 Dec 2012	17.3%	10.3%	7.0%
19.	Foundation Stage good level of development	62.8%	49.8%	n/a	(Annual data item)	2011-12 AY	76.7%	63.0%	49.6%
20.	Key Stage 2 level 4+ English and maths	77.3%	72.5%	n/a	(Annual data item)	2011-12 AY	87.6%	77.3%	67.5%
21.	5+ A*-C GCSE inc English and maths	54.3%	44.4%	n/a	(Annual data item)	2011-12 AY	66.0%	52.4%	36.8%
<p>Commentary</p> <p>Primary school attendance was 94.9% in the Inner South area (virtually unchanged from autumn 2011), almost one percentage point lower than the city average. Secondary school attendance was 93.3%, 0.3 percentage points lower than autumn 2011, and 0.4 percentage points lower than the city average. 247 (15.5% of the</p>									

city cohort - the second highest of all area committees) of children were persistently absent (missing at least 15% of school) from primary schools in the area, but only 194 (6.2% - the lowest of all area committees) children and young people were persistently absent from secondary schools in the area.

The number of NEET young people in the Inner South area at the end of December was 198, 16 lower than the June figure. The level of NEET, 7.4% is virtually unchanged from the June level, and is significantly higher than the citywide level of 6.0%. Future reports will compare data with a corresponding period from 12 months ago. The total number of NEET for the South East area in December 2011 was 512.

Choose healthy lifestyles	Leeds	Inner S			Current data period	Highest	Average	Lowest
		Current reporting period	Previous reporting period	Direction of travel				
22. Teenage pregnancy ⁱⁱ	1,145	184	n/a	(No new data)	Jun 09-Jun 10	233	115	43
Commentary There are no new data since the last report.								
Voice and influence	Leeds	Inner S			Current data period	Highest	Average	Lowest
		Current reporting period	Previous reporting period	Direction of travel				
23. 10 - 17 year olds committing an offence	507	78	157	(Not comparable)	Apr-Sept 2012	126	45.9	13
Ofsted inspections	Leeds	Inner S			Current data period	Highest	Average	Lowest
		Current reporting period	Previous reporting period	Direction of travel				
24. Percentage of primary schools good or better	76%	64%	55%	æ	31 Dec 2012	93%	75%	64%
25. Percentage of secondary schools good or better	61%	50%	50%		31 Dec 2012	100%	59%	25%
26. Percentage of children's centres good or better ⁱⁱⁱ	81%	80%	80%		31 July 2012	100%	88%	60%
27. Percentage of children's homes good or better	45%	0%	0%		31 Dec 2012	100%	42%	0%
Ofsted judgement - Inner South	Current period: 31 Dec 2012				Previous period: 31 July 2012			
	Outstanding	Good	Satisfactory	Inadequate	Outstanding	Good	Satisfactory	Inadequate
28. Primary schools	3	11	7	1	3	9	9	1
29. Secondary schools	0	1	0	1	0	1	0	1

30.	SILCs (citywide)								
31.	Pupil referral units (citywide)								
32.	Children's centres	0	1	1	0	0	4	1	0
33.	Children's homes	0	0	1	0	0	0	1	0

Commentary

Two primary schools have improved from satisfactory to good, raising the overall percentage of good or better primary schools in the Inner South area to 64%. This is still below the city average of 76%, but an improvement on the June figure of 55%. There has been no change in the ratings of either of the secondary schools in the area, with the overall percentage remaining 11 percentage points below the city average. The one children's home located in the Inner South area remains at satisfactory.

Secondary schools	Current period		Previous period		Direction of travel	
	Ofsted	Attendance	Ofsted	Attendance	Ofsted	Attendance
Cockburn High School	2	94.1%	2	94.6%		
South Leeds Academy	4	92.3%	4	92.6%		

Key: **AY** - academic year **FY** - financial year **HT** - half term ... data below five (suppressed for confidentiality)

Ofsted grades: 1 = Outstanding, 2 = Good, 3 = Satisfactory/Requires Improvement, 4 = Inadequate

ⁱ The citywide figure reports 'adjusted NEET' (see data definitions), the area committee figures do not take account of 'adjusted NEET'

ⁱⁱ No new data available since the last report

ⁱⁱⁱ No further children's centres inspections have been undertaken since the last report

Appendix 2: individual school Foundation Stage and Key Stage 2 results 2012

Area	Area committee	Primary school	Foundation Stage good level of development (per cent)	Per cent level 4+ English and maths	Per cent expected progress English	Per cent expected progress maths
-	-	Leeds	62.8	76.7	91.9	88.8
-	-	National	64	79	89	87
South	Inner South	Beeston Hill St. Lukes C of E Primary School	47.4	92.1	97.1	100.0
South	Inner South	Beeston Primary School	41	68.5	94.1	86.3
South	Inner South	Clapgate Primary School	41	39.1	72.7	68.2
South	Inner South	Cottingley Primary School	68.3	31.6	57.9	52.6
South	Inner South	Greenmount Primary School	5.1	81.0	89.7	89.7
South	Inner South	Hugh Gaitskell Primary School	58.2	65.0	92.7	81.8
South	Inner South	Hunslet Carr Primary School	66.7	77.4	93.3	90.0
South	Inner South	Hunslet Moor Primary School	41.9	63.2	94.1	82.4
South	Inner South	Hunslet St. Mary C of E Primary School	53.3	72.0	95.2	81.0
South	Inner South	Ingram Road Primary School	41.7	57.9	85.7	100.0
South	Inner South	Low Road Primary School	50	69.2	100.0	100.0
South	Inner South	Middleton Primary School	52	73.3	95.3	95.3
South	Inner South	Middleton St Mary's C of E Primary School	63.2	62.5	84.6	82.1
South	Inner South	New Bewerley Community School	46.4	63.6	84.8	90.9
South	Inner South	Park View Primary Academy	45.2	n/a	n/a	n/a
South	Inner South	Sharp Lane Primary School	80	73.3	82.5	83.6
South	Inner South	St Anthony's Catholic Primary School Beeston	60	96.7	96.3	96.0
South	Inner South	St Francis of Assisi Catholic Primary School	25.9	70.8	94.7	89.5
South	Inner South	St Joseph's Catholic Primary School Hunslet	73.3	66.7	92.9	85.7
South	Inner South	St Philip's Catholic Primary School	55.2	90.9	95.0	100.0
South	Inner South	Westwood Primary School	36.4	86.1	94.4	100.0
South	Inner South	Windmill Primary School	47.9	73.9	91.5	80.9
South	Outer East	Allerton Bywater Primary School	66.7	66.7	100.0	95.2
South	Outer East	Austhorpe Primary School	65.6	85.7	89.3	100.0
South	Outer East	Colton Primary School	90.3	91.3	100.0	100.0
South	Outer East	Corpus Christi Catholic Primary School	54.4	84.9	96.1	98.0
South	Outer East	East Garforth Primary School	74.4	82.1	89.7	87.2
South	Outer East	Fieldhead Carr Primary School	90	77.3	100.0	86.4
South	Outer East	Great Preston C of E Primary School	70	62.1	75.9	75.0

Area	Area committee	Primary school	Foundation Stage good level of development (per cent)	Per cent level 4+ English and maths	Per cent expected progress English	Per cent expected progress maths
-	-	Leeds	62.8	76.7	91.9	88.8
-	-	National	64	79	89	87
South	Outer East	Green Lane Primary Academy	46	83.0	85.1	93.6
South	Outer East	Grimes Dyke Primary School	59.3	75.9	100.0	96.6
South	Outer East	Kippax Ash Tree Primary School	57.1	71.7	92.3	88.5
South	Outer East	Kippax Greenfield Primary School	64.7	75.0	91.7	87.5
South	Outer East	Kippax North Junior and Infant School	80	71.4	92.9	85.7
South	Outer East	Ledston Lady Elizabeth Hastings	70	81.3	81.3	100.0
South	Outer East	Manston Primary School	66.7	94.4	94.4	100.0
South	Outer East	Manston St. James C of E Primary School	85	75.0	86.5	80.0
South	Outer East	Meadowfield Primary School	34.5	50.0	100.0	84.1
South	Outer East	Methley Primary School	78	82.4	98.0	88.9
South	Outer East	Micklefield C of E Primary School	58.8	68.8	93.3	100.0
South	Outer East	Ninelands Primary School	72.4	80.0	96.6	93.0
South	Outer East	St Benedict's Catholic Primary School	64.3	86.2	86.2	89.3
South	Outer East	St Theresa's Catholic Primary School	68.3	81.7	88.3	88.3
South	Outer East	Strawberry Fields Primary School	62.5	58.8	88.2	64.7
South	Outer East	Swarcliffe Primary School	66.7	53.6	96.3	88.9
South	Outer East	Swillington Primary School	38.5	72.7	90.9	95.5
South	Outer East	Templenewsam Halton Primary School	64.4	75.4	86.9	78.0
South	Outer East	Whinmoor St Paul's C of E Primary School	76.7	79.3	93.1	89.7
South	Outer East	White Laith Primary School	71.4	87.5	100.0	100.0
South	Outer East	Whitkirk Primary School	50.9	64.3	90.7	75.6
South	Outer South	Asquith Primary School	53.3	96.2	100.0	100.0
South	Outer South	Blackgates Primary School	60	59.5	90.0	87.5
South	Outer South	Carlton Primary School	80	68.6	91.2	85.3
South	Outer South	Churwell Primary School	63.3	87.9	96.4	94.4
South	Outer South	Drighlington Primary School	51.1	76.7	90.7	95.3
South	Outer South	East Ardsley Primary School	63.6	64.4	90.9	81.8
South	Outer South	Fountain Primary School	75	88.7	92.5	98.1
South	Outer South	Gildersome Birchfield Primary School	62.1	89.3	88.9	92.3
South	Outer South	Gildersome Primary School	44	92.6	100.0	100.0
South	Outer South	Hill Top Primary School	66.7	90.0	96.7	100.0

Area	Area committee	Primary school	Foundation Stage good level of development (per cent)	Per cent level 4+ English and maths	Per cent expected progress English	Per cent expected progress maths
-	-	Leeds	62.8	76.7	91.9	88.8
-	-	National	64	79	89	87
South	Outer South	Morley Newlands Primary School	70	88.6	95.5	90.2
South	Outer South	Morley Victoria Primary School	67.8	96.1	100.0	100.0
South	Outer South	Oulton Primary School	57.4	58.1	80.6	73.3
South	Outer South	Robin Hood Primary School	88.9	91.1	93.2	97.7
South	Outer South	Rothwell C of E Primary School	55.2	81.5	92.6	88.9
South	Outer South	Rothwell Haigh Road Infant School	86	n/a	n/a	n/a
South	Outer South	Rothwell Primary School	74.4	86.5	94.4	94.4
South	Outer South	Seven Hills Primary School	66.7	64.7	88.2	87.9
South	Outer South	St Francis Catholic Primary School Morley	72.7	85.0	94.7	94.7
South	Outer South	St Mary's Catholic Primary School Rothwell	78.8	89.3	96.4	92.9
South	Outer South	Thorpe Primary School	56.7	53.8	69.2	84.6
South	Outer South	Victoria Junior School	n/a	67.6	89.2	72.2
South	Outer South	Westerton Primary School	63.3	85.4	98.8	89.2
South	Outer South	Woodlesford Primary School	90	93.3	94.9	94.9

Appendix 3: individual school Key Stage 4 results 2012

Area	Area committee	Secondary school	Per cent achieving 5+ A*-C including English and maths GCSE	Per cent making expected progress in English	Per cent making expected progress in maths
-	-	Leeds results	55	62.4	66.3
-	-	National results	59.4	69.2	69.8
ENE	Inner East	David Young Community Academy	50	58	48
ENE	Inner East	E-ACT Leeds East Academy	39	52	58
ENE	Inner East	Mount St Mary's Catholic High School	40	40	56
ENE	Inner East	Primrose High School (now The Co-operative Academy)	28	44	55
ENE	Inner North East	Allerton Grange School	47	54	65
ENE	Inner North East	Cardinal Heenan Catholic High School	56	53	77
ENE	Inner North East	Carr Manor Community School, Specialist Sports College	33	47	60
ENE	Inner North East	Roundhay School	70	77	81
ENE	Outer North East	Allerton High School	62	71	62
ENE	Outer North East	Boston Spa School	48	47	61
ENE	Outer North East	Wetherby High School	80	80	81
South	Inner South	Cockburn	57	74	73
South	Inner South	South Leeds Academy	33	43	42
South	Outer East	Brigshaw High School and Language College	59	66	64
South	Outer East	Corpus Christi Catholic College	49	50	64
South	Outer East	Garforth Academy	74	74	86
South	Outer East	John Smeaton Community College	40	50	50
South	Outer East	Temple Moor High School Science College	67	80	73
South	Outer South	Bruntcliffe School	45	57	59
South	Outer South	Rodillian School	63	75	71
South	Outer South	Royds School Specialist Language College	45	58	59
South	Outer South	The Morley Academy	62	64	87
South	Outer South	Woodkirk Academy	68	66	82
WNW	Inner North West	Abbey Grange Church of England Academy	64	73	69
WNW	Inner North West	City of Leeds School	25	36	33
WNW	Inner North West	Lawnswood School	54	67	70
WNW	Inner West	Leeds West Academy	57	83	59

Area	Area committee	Secondary school	Per cent achieving 5+ A*-C including English and maths GCSE	Per cent making expected progress in English	Per cent making expected progress in maths
-	-	Leeds results	55	62.4	66.3
-	-	National results	59.4	69.2	69.8
WNW	Inner West	Swallow Hill Community College	28	43	33
WNW	Outer North West	Benton Park School	61	68	61
WNW	Outer North West	Guiseley School	64	66	75
WNW	Outer North West	Horsforth School	63	59	81
WNW	Outer North West	Otley Prince Henry's Grammar School Specialist Language College	73	77	79
WNW	Outer North West	Ralph Thoresby School	47	61	55
WNW	Outer North West	St Mary's Catholic Comprehensive School, Menston	89	80	91
WNW	Outer West	Crawshaw School	61	66	75
WNW	Outer West	Farnley Park Maths and Computing College	57	66	74
WNW	Outer West	Priesthorpe School	63	74	69
WNW	Outer West	Pudsey Grangefield School	61	68	63

Appendix 4: clusters - member leads; cluster chairs; cluster managers; LAPs

Cluster	Elected member	Ward	Cluster chair	Cluster chair job	Cluster contact	Local authority partner	Local authority partner job title
East North East							
Alwoodley	Cllr D Cohen	Alwoodley	Jeremy Dunford	Head Teacher (Brodetsky Primary School)	Julie Cooke	Jody Sheppard	Family Support and Parenting Lead
CHESS	Cllr J Dowson Cllr A Hussain	Chapel Allerton Gipton and Harehills	Sarah Ruddy	Head Teacher (Bankside Primary School)	Steve Lake (TSL)	Marcia Harding	Closing the Gap Lead
EPOS	Cllr A Lamb Cllr M Robinson	Wetherby Harwood	Chris Walsh	Head Teacher (Boston Spa School)	Philip Harper	Paul Bollom	HOS Commissioning and Market Management
Inner East	Cllr R Harington Cllr A Khan	Gipton and Harehills Burmantofts and Richmond Hill	Ann Nicholl	Governor (JCC Chair)	Diane Walker	Jim Hopkinson	HOS Targeted Services
NEXT	Cllr C Macniven Cllr S Hamilton	Roundhay Moortown	John McCall	Deputy Head Teacher (Allerton Grange High School)	Jo Odu	Gillian Mayfield	Area Targeted Service Lead ENE
NEtWORKS	Cllr E Taylor	Chapel Allerton	Jane Farrer	Deputy Head Teacher (Carr Manor High School)	Steve Lake (TSL)	Sal Tariq	HOS - Children's Social Work
Seacroft Manston	Cllr V Morgan Cllr P Gruen	Killingbeck & Seacroft Crossgates and Whinmoor	Ken Morton	Children's Services	Mark Smith	Ken Morton	HOS - Young People and Skills
South East							
Ardsley and Tingley	Cllr K Renshaw Cllr J Elliot	Ardsley & Robin Hood Morley South	Duncan Grant	Head Teacher (Hill Top)	Helen Kerr	Izabella Atraszkiewicz	Support for Leadership and Governance
Beeston, Cottingley and Middleton	Cllr K Groves Cllr A Ogilvie	Middleton Park Beeston and Holbeck	Siobhan Roberts	Assistant Head At Cockburn	Joanne Hainsworth	Martyn Stenton	Targeted Service Area Manager - SE
Brigshaw	Cllr J Lewis	Kippax and Methley	Kirsty Moleele	Head Teacher (Kippax Greenfield Primary)	Shelagh Tompkinson	Ken Morton	HOS - Young People and Skills
Garforth	Cllr T Murray	Garforth & Swillington	Jane Addy	Parent Governor	Sharon Elliott	Mary Armitage	Integrated Processes Head of Service
JESS	Cllr J Blake Cllr M Iqbal Cllr A Gabriel	Middleton Park City and Hunslet Beeston and Holbeck	Patrick Wilkins	Head Teacher (New Bewerley Primary School)	Maggie Hartley	Andrea Richardson	HOS - Early Help
Morley	Cllr N Dawson Cllr B Gettings Cllr S Varley	Morley South Morley North Morley South	Heather Scott	Head Teacher (Bruntcliffe High School)	Helen Kerr	Gail Webb	Head of Service Learning Development

Cluster	Elected member	Ward	Cluster chair	Cluster chair job	Cluster contact	Local authority partner	Local authority partner job title
Rothwell	Cllr L Mulherin Cllr S Golton	Ardsley & Robin Hood Rothwell	Bernadette Young	Head Teacher (Royds)	Jo-Anne Shiffer	Gerry Hudson	Contracting and Strategic Investment Service Lead
Templenewsam Halton	Cllr M Lyons	Temple Newsam	Nadine Good	Barnardo's	Lisa Oxley	Mark Hopkins	Culture Lead
West North West							
Aireborough	Cllr P Latty Cllr S Lay	Guiseley and Rawdon Otley and Yeadon	Paul Morrissey	Head Teacher (Guiseley School Technology College)	Simon Toyne	Alun Rees	Head of the Virtual College
ACES	Cllr Alison Lowe	Armley	Pauline Gavin	Head Teacher (St Bartholomew's C of E Voluntary Controlled Primary School)	Lucy Britton	Anne Kearsley	Children's Centres and Early Help Lead
Bramley	Cllr T Hanley	Bramley and Stanningley	Danny Kenny	Head Teacher (Hollybush Primary School)	Julia Pope	Vanessa Huws-Jones	0-11 Lead for Teaching and Learning
ESNW	Cllr B Anderson Cllr J Bentley	Adel and Wharfdale Weetwood	Ian Blackburn	Head Teacher (Ireland Wood)	Gill Wyatt	Jean Davey	Youth Offer Lead
Farnley	Cllr A Blackburn	Farnley and Wortley	Jan Toothill Barbara Giles	Head Teacher Ryecroft Head Teacher Lower Wortley	Jenny Pashley	Andy Lloyd	Head of Service - Children's Workforce Development
Horsforth	Cllr B Cleasby	Horsforth	Jill Rowett	Assistant Head (Horsforth School Specialist Science College)	Tessa Freer	Louise Snowden	Complex Needs Area Lead
Inner NW Hub	Cllr J Illingworth Cllr M Hamilton	Kirkstall Headingley	Irena Riley	Children's Centre Manager - Hawksworth Wood CC	Pat Spedding	Barbara Newton	HOS - Complex Needs
OPEN XS	Cllr J Akhtar	Hyde Park and Woodhouse	Mo Duffy Emma Manners	Head Teacher (Blenheim Primary School) Cardigan Centre	Dee Lazenby	Stuart Gosney	Capacity Planning and Sufficiency Lead
Otley/Pool/ Bramhope	Cllr S Lay	Otley and Yeadon	Janet Sheriff	Head Teacher (Otley Prince Henry's Grammar School)	Phil Temple	Claire Walker	Head of Service - Policy Planning Information and Procedures
Pudsey	Cllr J Jarosz Cllr A Carter	Pudsey Calverley and Farsley	Dave Foxton	Vice chair - no chair currently in post	Elizabeth Hardaker	Jancis Andrew	Area Targeted Service Lead WNW

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Report author: Gavin Forster
Tel: 74310

Report of Assistant Chief Executive (Planning, Policy and Improvement)

Report to South Leeds (Inner) Area Committee

Date: Wednesday 20th March 2013

Subject: Wellbeing Report

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Beeston & Holbeck City & Hunslet Middleton Park
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Summary of main issues

This report seeks to provide Members with:

1. Confirmation of the 2012/13 revenue allocation and the 2011/12 carry forward figure.
2. An update on both the revenue and capital elements of the Well being budget.
3. Details of revenue funding for consideration and approval
4. Details of revenue projects agreed to date (Appendix 1)
5. Members are also asked to note the current position of the Small Grants Budget

Recommendations

Members of the Inner South Area Committee are requested to:

- a) Note the contents of the report.
- b) Note the position of the Well being Budget as set out at 3.0.
- c) Consider and make decisions on the proposals set out at 3.3
- d) Note the Well being revenue projects already agreed as listed in Appendix 1.
- e) Consider the project proposals detailed in 4.0
- f) Note the Small Grants situation in 5.0

1.0 Purpose of this report

This report seeks to provide:

- 1.1 Confirmation of the 2012/13 revenue allocation and the 2011/12 carry forward figure.
- 1.2 An update on both the revenue and capital elements of the Well being budget.
- 1.3 Details of revenue funding for consideration and approval
- 1.4 Details of revenue projects agreed to date (Appendix 1)
- 1.5 Members are also asked to note the current position of the Small Grants Budget

2.0 Background information

- 2.1 Each Area Committee has been allocated a Well being Budget which it is responsible for administering. The aim of this budget is to support the social, economic and environmental well being of the area by using the funding to support projects that contribute towards the delivery of local priorities.
- 2.2 Well being funding cannot be paid retrospectively. An application form must be submitted and approved by the Area Committee before activities or items being purchased through Well being funding are completed or purchased.
- 2.3 Members are reminded that due to the timescales required for submission to Area Committee the deadline for receipt of completed documentation is at least five weeks before an Area Committee to allow for processing the necessary paperwork.

3.0 Well being Budget Position

Members should note the following points: -

3.1 Revenue funding available for 2012/13

- 3.1.1 The revenue budget approved by Executive Board for 2012/13 is **£224,520.00**.
- 3.3.4 **Appendix 1** shows the projects funded by the Area Committee up to and including the May meeting. The carry forward figure for 2012/13 is **£219,337.41**.
- 3.1.3 Therefore the total amount of revenue funding available to the Area Committee for 2012/13 is **£ 443,857.41**.

3.2 Revenue funding 2012/13

3.3 Ringfences

- 3.3.1 Due to the cancellation of the February Area Committee meeting, Members approved the environmental projects highlighted in the February papers outside of the meeting.

Project	Total Costs
The purchase of six new surveillance cameras for use in fly-tipping enforcement	£1,500
Weekend patrols to deter littering and dog fouling in priority areas.	£1,465.20
Total Costs	£2,965.20

Community Safety

3.3.2 Members will recall approving an indicative amount of **£17,452.00** for community safety project in 2013/14. Members are asked to consider increasing this amount to **£24,791** in light of further work having been done to develop the initial schemes. Members are asked to consider the following two projects from this allocation.

3.3.3 Victim Support - Victims fund

Members confirmed they were happy to receive an application from Victim Support to continue their scheme next financial year. An application summary can be found under section 4.4.

3.3.4 The application is for £2,500, this years scheme has come in below the expected number of referrals and has spent £1,140.40. The remaining underspend will be put back in the wellbeing budget. This means that the project will have spent less over the 18 months than was first envisaged.

Women's Health Matters

3.3.5 Last year members supported the South Leeds Domestic Violence Education and Support Group project for 6 months. The application for this years scheme covers 12 months so the cost of the scheme has gone up. The work this year as been successful and has led to support being given by the NHS to widen the geographical boundary of the scheme. By funding the scheme fully the proposals are to further discussions about mainstreaming this service which would negate future wellbeing applications.

3.3.6 The application submitted is for £15,339, for 12 months, which is an increase from the previous year 6 month scheme which cost £8,000.

3.4 Budget Summary 2012/13

All of the following information does not take in to account the recommendations outlined previously in this report but if approved these figure will be amended accordingly.

Project	Total	B&H	C&H	MP
Allocated Budget 2012/13	£224,520.00	£74,840.00	£74,840.00	£74,840.00
Carry Forward	£219,337.41	£83,654.36	£90,342.80	£45,340.25
variations	-£760.41	-£162.91		-£597.50
Available Budget	£443,097.00	£158,331.45	£165,182.80	£119,582.75
Projects carried forward form 2011/12	£113,368.54	£39,866.51	£39,544.49	£33,957.54
Available budget for 2012/13	£329,728.46	£118,464.94	£125,638.31	£85,625.21
Small grants	£5,167.00	£2,767.00	£1,775.00	£625.00
Skips	£700.00	£233.33	£233.34	£233.33
Communications budget	£1,972.06	£722.56	£531.75	£717.76
Festivals 2013	£17,000.00	£5,500.00	£5,500.00	£6,000.00
Environmental Budget	£3,000.00	£1,000.00	£1,000.00	£1,000.00
Community Safety Budget	£22,176.00	£7,392.00	£7,392.00	£7,392.00
Children & Young People Budget	£50,658.59	£19,791.63	£18,283.63	£12,583.34
Festivals 2012 (additional funding)	£2,881.00	£483.33	£317.67	£2,080.00
South Leeds Superstars	£9,329.00	£2,943.00	£3,610.00	£2,776.00
South Leeds Life	£9,000.00	£3,000.00	£3,000.00	£3,000.00
Marlborough Green Roofs	£5,995.00		£5,995.00	
Hunslet Library	£1,300.00		£1,300.00	
Priority Neighbourhood Worker	£13,601.58	£13,601.58		
Middleton & Belle Isle Christmas Lights	£2,230.00			£2,230.00
Middleton Gala	£3,879.23			£3,879.23
Cottingley NIP	£3,000.00	£3,000.00		
Hamara – Enhance learning & employment	£12,370.00		£12,370.00	
Market place events	£3,000.00	£1,000.00	£1,000.00	£1,000.00
Atha Street Bollards	£790.00	£790.00		
Middleton Park Bins	£7,000.00			£7,000.00
Children & Young Peoples projects 2013/14 (commitment from 2012/13)	£87,694.40	£25,907.18	£27,012.00	£34,775.22
Celebration event	£1,000	£333.33	£333.34	£333.33
2012/13 projects approved	£263,743.86	£88,464.94	£89,653.73	£85,625.21

Total remaining balance 2012/13	£65,984.60	£30,000.00	£35,984.58	£0.00
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3.5 Capital funding available for 2010/11

3.5.1 Of the **£700,000** capital funding allocated to the Area Committee for 2004/10 a total of **£700,300** has been committed to date leaving an overspend of **£300**

3.5.2 Members are asked to note the capital allocation by Ward. The spend broken down by Ward is as follows:

	Beeston & Holbeck	City & Hunslet	Middleton Park
Total Allocation 2004-11	£233,333.33	£ 233,333.33	£ 233,333.34
Allocation to date	£230,951.99	£232,120.28	£240,551.42
Balance	£2,381.34	£1,213.03	0.00

3.5.3 Members are asked to note that as the capital expenditure report (Appendix 2 in previous reports) has not changed significantly of late, therefore it will not be included as part of this report going forward. Copies of the document are available on request.

4 Wellbeing Projects for approval

4.1 It is possible that some of the projects in **Appendix 1** may not use their allocated spend. This could be for several reasons including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in 3.2.4.

4.2 Members are asked to note that the deadline for receipt of completed application forms is seven weeks before an Area Committee to allow officers to appropriately scrutinise schemes and confirm that they adequately meet the priorities set out as part of the Area Committee Business plan. This scrutiny may involve discussion at appropriate working groups and with relevant partner agencies to make sure that the projects presented to Members have all of the necessary information to allow decisions to be made.

4.3 Members are asked to consider the following projects:

4.4 **Project Summary:** Cross Flatts Park – Playground Improvements

Name of Group or Organisation: Parks & Countryside

Total Project Cost: £50,000

Amount proposed from Well Being Budget 2012/2013: £50,000 (£25,000 per ward for Beeston & Holbeck and City & Hunslet)

Wards Covered: Beeston & Holbeck and City & Hunslet

Members have requested the development of a scheme to improve the play area in Cross Flatts Park. A number of options are being discussed with officers to make sure that the equipment suggested is age appropriate and long lasting. Consultation will be

carried out with local children to confirm the most appropriate equipment to be installed. The exact details is proposed to be discussed directly with local Ward Councillors.

Area Committee/Area Business Plan Key Themes and Action Plan Priorities: These proposals supports the Area Committee priority “Residents in Inner South have access to opportunities to become involved in sport and culture

4.5 **Project Summary:** Cross Flatts Park – Millennium Garden Improvements

Name of Group or Organisation: Parks & Countryside

Total Project Cost: £10,000

Amount proposed from Well Being Budget 2012/2013: £10,000 (£5,000 per ward for Beeston & Holbeck and City & Hunslet)

Wards Covered: Beeston & Holbeck and City & Hunslet

Members have requested the development of a scheme to improve the hard standing area at the rose garden in Cross Flatts Park. This improvement would have a positive impact on the park, and link with the proposed improvements to the Watsonia Pavilion which are being led by the Friends of Cross Flatts Park.

Area Committee/Area Business Plan Key Themes and Action Plan Priorities: These proposals supports the Area Committee priority “Residents in Inner South have access to opportunities to become involved in sport and culture

4.6 **Project Summary:** Belle Isle & Middleton Christmas Lights 2013

Name of Group or Organisation: Leeds Lights

Total Project Cost: £6,000 (subject to final costs)

Amount proposed from Well Being Budget 2012/2013: £6,000 (subject to final costs)

Wards Covered: Middleton Park

This scheme will install an equivalent number of motifs and a tree at Middleton as in previous years with addition works at Belle Isle Circus to install a tree and lights as discussed on site with Members and Leeds Lights.

Area Committee/Area Business Plan Key Themes and Action Plan Priorities: These proposals supports the Area Committee priority “Residents in Inner South have access to opportunities to become involved in sport and culture’

4.7 **Project Summary:** South Leeds Domestic Violence Education and Support Group

Name of Group or Organisation: Women’s Health matters

Total Project Cost: £19,339

Amount proposed from Well Being Budget 2012/2013: £15,339

Wards Covered: All Inner South Wards

This scheme will continue the work of last year in providing a Weekly group sessions for women who have experienced domestic violence.

Funding will allow the work to continue on building links with local organisations developing pathways for cross referral and closer inter agency working. Working to foster links with relevant professionals’ e.g. mental health professionals, child therapists who offer their expertise within the group sessions.

The group sessions will continue to provide a tailored menu addressing the issues that women have told us occur as a result of domestic violence. These will include sessions focussing on mental health and wellbeing, impact of domestic violence on children,

financial repercussions of a violent relationship, resilience building work using a protective behaviours approach, risk assessment and safety planning, improving communication and assertiveness, understanding support services and safer relationships.

The project will provide access to support for some of South Leeds' most vulnerable women including meeting needs around transport for women who cannot safely travel to sessions alone or whose mental health (e.g. panic attacks, agoraphobia) would otherwise prevent them from accessing support. We will provide interpreters where we assess that a language barrier is reducing a woman's positive experience and learning in sessions or impacting on her safety and wellbeing.

Area Committee/Area Business Plan Key Themes and Action Plan Priorities: These proposals supports the Area Committee priority "Residents in Inner South are safe and feel safe as a result of reduced crime and ASB

- 4.8 **Project Summary:** Victim's fund
Name of Group or Organisation: Victims Support
Total Project Cost: £2,500
Amount proposed from Well Being Budget 2012/2013: £2,500
Wards Covered: All Inner South Wards

Victim Support's antisocial behaviour outreach project is a specialist service that works alongside the Leeds City Council antisocial behaviour team and the neighbourhood policing team. We provide confidential emotional support, information and practical support to victims of ongoing and persistent anti-social behaviour and hate crime.

This project will look to use the wellbeing grant to help implement a variety of practical measures available to individuals in the inner south wards. The focus of this is to provide 'target hardening', improving the security of a person's home or act as a deterrent to further incidents. The theme our project would therefore be 'Thriving Places', and the priorities we would be looking to enhance would be 'reducing crime and the fear of crime' and 'tackling anti-social behaviour'.

In previous years the funding has provided trembler alarms, door chimes, personal alarms, padlocks, dummy CCTV, security lighting, deadlocks and antisnap locks to victims of anti-social behaviour and we would be looking to continue to provide these items.

These purchases have an immediate and positive impact on the victims' quality of life and emotional wellbeing. The project will aim to achieve this by using the funding in a reactive manner by responding to the needs of the victim and taking a flexible and adaptable approach towards making security improvements. This will therefore be used to respond to the practical needs of the victim in a variety of ways, taking account of the type of crime in terms of what security measure would be suitable and also the vulnerability of the client

Area Committee/Area Business Plan Key Themes and Action Plan Priorities: These proposals supports the Area Committee priority “Residents in Inner South are safe and feel safe as a result of reduced crime and ASB

5.0 Small Grants Approvals

- 5.1 Members will recall that at the January Area Committee agreed that no additional small grants / skips be approved this financial year to facilitate the commissioning of Children & Young People’s projects.
- 5.2 Groups making applications since the January Area Committee will be asked to complete documentation for processing and in line with the current process Members will be asked for their views. If supported by Members then the groups will be informed that the application will lay pending the new financial year. That way no group will feel disadvantaged or disappointed.

6.0 Corporate Considerations

6.1 Consultation and Engagement

- 6.1.1 Projects are developed to address priorities in the Area Committee Business Plan. The production of this plan is informed by Local Councillors and local residents. All projects developed are in consultation with Elected Members and local communities. Approval for any contribution from the Well being budget is secured at Area Committee.

6.2 Equality and Diversity / Cohesion and Integration

- 6.2.1 Community groups submitting a project proposal requesting funding from the Well being budget have an equal opportunities policy and as part of the application process, complete a section outlining which equality groups the project will work with and how equality and cohesion issues have been considered.
- 6.2.2 Internal and statutory partners are committed to equality and cohesion and all projects they are involved with will have considered these issues.
- 6.2.3 A light touch Equality Impact Assessments is carried out for all projects.

6.3 Council Policies and City Priorities

- 6.3.1 The projects outlined in this report contribute to target and priorities set out in the following council policies:
- Vision for Leeds
 - Children and Young Peoples Plan
 - Health and Well being City Priority Plan
 - Safer and Stronger Communities Plan

- Regeneration City Priority Plan

6.4 Resources and Value for Money

6.4.1 Resource implications will be that the remaining balance of the Well being Budget for capital will be reduced as a result of any projects funded.

6.5 Legal Implications, Access to Information and Call In

6.5.1 All decisions taken by the Area Committee in relation to the delegated functions from Executive Board are not eligible for Call In.

6.5.2 There are no key or major decisions being made that would be eligible for Call In.

6.5.3 There are no legal implications as a result of this report.

6.6 Risk Management

6.6.1 This report provides an update on work in the Inner South and therefore no risks are identifiable. Any projects funded through Well being budget complete a section identifying risks and solutions as part of the application process.

7.0 Conclusions

7.1 The report provides up to date information on the Area Committee's Well being Budget.

8.0 Recommendations

- 8.1 Members of the Inner South Area Committee are requested to:
- a) Note the contents of the report.
 - b) Note the position of the Well being Budget as set out at 3.0.
 - c) Consider the points raised under the ring fencing arrangements in 3.3
 - d) Note the Well being revenue projects already agreed as listed in Appendix 1.
 - e) Consider the project proposals detailed in 4.0
 - f) Note the Small Grants situation in 5.0

Background Documents¹

There are no background documents associated with this report

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

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Project	Delivery Organisation	2012/2013 Revenue Costs							Balance
		Approved	B&H	C&H	MP	Actual	Committed		
2010/11 Rolled forward projects	South East Area Support Team	£ 113,279.76	£39,778.49	£39,544.49	£33,956.78	£ 47,194.00	£ 66,085.76	£ -	
Small Grants Provision of a small grants fund for small scale community based projects meeting Area Delivery Plan priorities.	South East Area Support Team	£ 5,167.00	£ 2,767.00	£ 1,775.00	£ 625.00	£ 5,167.00		£ -	
Shops To provide skips for community use.	South East Area Support Team	£ 700.00	£ 233.33	£ 233.34	£ 233.33	£ 620.00	£ 80.00	£ -	
Communications Budget A budget to enable effective communication and consultation on Area Committee issues in the Outer South.	South East Area Support Team	£ 1,972.07	£ 722.56	£ 531.75	£ 717.76	£ 1,821.90	£ 150.17	£ 0.00	
Festivals 2012/13 Funding to support the community festivals in 2012	South East Area Support Team	£ 17,000.00	£ 5,500.00	£ 5,500.00	£ 6,000.00			£ 17,000.00	
Environmental budget To support environmental initiatives to target issues	South East Area Support Team	£ 3,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00			£ 3,000.00	
Community Safety Budget To support NPT to deliver community safety initiatives	South East Area Support Team	£ 22,176.00	£ 7,392.00	£ 7,392.00	£ 7,392.00		£ 22,176.00	£ -	
Children and Young People Sub Group	Inner South Children & Young People's Sub-group	£ 50,658.60	£ 19,791.63	£ 18,283.63	£ 12,583.34	£ 3,670.59	£ 50,916.00	£ 3,927.99	
Superstars - Tiger 11	Tiger 11	£ 9,373.00	£ 2,958.00	£ 3,624.00	£ 2,791.00	£ 8,112.13		£ 1,260.87	
South Leeds Life Magazine	Health For All	£ 9,000.00	£ 3,000.00	£ 3,000.00	£ 3,000.00		£ 9,000.00	£ -	
Marlborough Green Roof Projects	Groundwork Leeds	£ 5,995.00		£ 5,995.00		£ 5,995.00		£ -	
Hunslet Library - additional items		£ 1,300.00		£ 1,300.00			£ 1,300.00	£ -	
Holbeck Gala (additional funding)		£ 500.00	£ 333.33	£ 166.67		£ 500.00		£ -	
Bands in the Park / Dog Show (additional funding)	Friends of Cross Flatts Park	£ 300.00	£ 150.00	£ 150.00			£ 300.00	£ -	
Middleton Craft, Flower and Produce show (additional funding)	Friends of Middleton Park	£ 2,080.00			£ 2,080.00	£ 1,703.00		£ 377.00	

Project	Delivery Organisation	2012/2013 Revenue Costs						
		Approved	B&H	C&H	MP	Actual	Committed	Balance
Neighbourhood Worker	HFA	£ 13,601.58	£ 13,601.58					£ 13,601.58
Middleton & Belle Isle Christmas Lights	Leeds Lights	£ 2,230.00			£ 2,230.00			£ 2,230.00
Middleton Gala	SLAST	£ 5,000.00			£ 5,000.00	£3,822.40	£56.83	£ 1,120.77
Cottingley NIP	SLAST	£ 3,000.00	£ 3,000.00			£ 1,210.21		£ 1,789.79
Enhance Learning and Employability		£ 12,370.00		£ 12,370.00			£12,370.00	£ -
Alfa Street Bollards		£790.00	£ 790.00				£790.00	£ -
Market Place Event		£ 3,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00			£ 3,000.00
Middleton Park Bins	SLAST	£ 7,000.00			£ 7,000.00			£ 7,000.00
DAZL Community Dance Leaders Project	DAZL	£ 9,375.00	£ 3,125.00	£ 3,125.00	£ 3,125.00			£ 9,375.00
Friday Night Project	Breeze Team	£ 10,000.00			£ 10,000.00			£ 10,000.00
Junior Reports	Health for All	£ 7,500.00	£ 2,500.00	£ 2,500.00	£ 2,500.00			£ 7,500.00
Little Chefs	Health for All	£ 7,580.00	£ 2,526.00	£ 2,527.00	£ 2,527.00			£ 7,580.00
Grand Jury	Leeds 2 Success	£ 8,520.00	£ 2,840.00	£ 2,840.00	£ 2,840.00			£ 8,520.00
After School Vocational Training	The Hunslet Club	£ 31,680.00	£ 10,560.00	£ 10,560.00	£ 10,560.00			£ 31,680.00
Youth Celebrate	Youth Service Middleton	£ 4,000.00			£ 4,000.00			£ 4,000.00
Holiday Youth Activities	Youth Service Middleton	£ 3,000.00			£ 3,000.00			£ 3,000.00
Joined Up Generation Youth	Youth Service Middleton	£ 3,000.00			£ 3,000.00			£ 3,000.00
SIMC Summer Project	South Leeds Music Centre	£ 2,160.00	£ 720.00	£ 720.00	£ 720.00			£ 2,160.00
Cottingley Youth Project Transition	Cottingley Youth Project	£ 4,980.00	£ 4,980.00					£ 4,980.00
Bike Maintenance & BMX course	The Works	£ 2,224.00	£ 741.00	£ 741.00	£ 742.00			£ 2,224.00
Brochure - For Children & Young People	SLAST	£ 12,000.00	£ 4,000.00	£ 4,000.00	£ 4,000.00			£ 12,000.00
Celebration Event	SLAST	£ 1,000.00	£ 333.33	£ 333.33	£ 333.34			£ 1,000.00
TOTAL	Projects agreed	£ 396,512.01	£ 134,343.25	£ 129,212.21	£ 132,956.55	£ 79,816.23	£ 163,224.76	£ 153,471.02
	Balance	£ 49,289.38	£26,315.59	£35,970.59	-£12,996.80			

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Report author: Gavin Forster
Tel: 2474310

Report of Area Leader – South East Leeds

Report to South Leeds (Inner) Area Committee

Date: Wednesday 20th March 2013

Subject: A Summary Of Key Work

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Beeston & Holbeck City & Hunslet Middleton Park
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Summary of main issues and corporate governance considerations

1. This report details a range of activities taking place within the Inner South Leeds Area, some of which are dealt with in greater detail elsewhere on the agenda.

Recommendations

2. The Area Committee is asked to:
 - a) note the contents of the report and make comment as appropriate.

1.0 Purpose of Report

- 1.1 To bring to Members' attention in a succinct fashion, brief details of the range of activities with which the Area Support Team are engaged based on the Area Committee Business Plan priorities, that are not addressed in greater detail elsewhere on this agenda. It provides opportunities for further questioning or the opportunity to request a more detailed report on a particular issue.

2.0 Background Information

- 2.1 Members will recall at the June 2011 Area Committee, a revised title and format for this report was introduced based on proposed changes to the Leeds Initiative partnership and planning framework for the city and in an effort to be more focused on current priorities.

3.0 Area Chairs Forum

3.1 Meetings

- 3.1.1 The last meeting of the group took place on the 1st March with the minutes being approved at the next meeting of the group on 3rd May.
- 3.1.2 The minutes of the meeting held on the 9th January are attached as **Appendix 1**

4.0 Updates by theme: Children & Families – Cllr Gabriel

Children & Young People's Sub-group

- 4.1.1 The next meeting of the working group is being scheduled at the moment and will focus on the development of the activities brochure.

5.0 Updates by theme: Safer Stronger Communities Board – Cllr Ogilvie

Inner South Environmental Sub-Group

- 5.1.1 The last meeting of the group took place on the 5th March, the minutes of which were to be approved at the next meeting. The agenda included discussions on service performance, delivery of SLA2 priorities, and timetable for SLA3.
- 5.1.2 The minutes of the meeting held on the 15th October are attached as **Appendix 2** for noting.

5.2 Community Safety – Cllr Groves

Crime and Grime Partnership

The most recent meeting of the South Leeds Crime and Grime Partnership took place on 30th January. The focus of the meeting was exploring how it could develop a Restorative Practice approach in how it delivers its activity. Restorative Practice is an approach to

partnership working and working with communities that has been embedded into the practice of Children's Services across Leeds. It is a conflict resolution model that emphasises the importance of strong relationships in order to promote better working and as a means of resolving conflict where it occurs. The next meeting is due to take place in April 2013.

5.2.2 Burglary Reduction

Middleton Park ward has experienced a significant increase in burglary offences over the year. In response to this, an OBA workshop is due to take place on 15th March involving key partners to develop an action plan for the ward. The workshop will make use of local intelligence and good practice from other parts of the city to "turn the curve" in relation to these offences. Aire Valley Homes remain committed to deploying their resources in an appropriate way to reduce the impact of burglary for their tenants. The strategic burglary meeting in April will identify the strategic localities of concern across the city for 2013/14 and through this process there may be further support available for local activity.

5.2.3 Reducing harm caused by alcohol by restricting availability

A key focus of the South Leeds Alcohol Harm Reduction Partnership has been exploring how to limit the availability of alcohol in communities with high levels of alcohol related health and community safety issues. A multi agency group has now begun to develop a local licensing framework for LS10/11. This will involve the provision of information to licence applicants about alcohol related concerns in the neighbourhood. It has also forged a link with planning in order to better consult on new applications for takeaways. This will allow colleagues to consider the health impact of allowing new takeaways to open in areas where there is a density of those premises and where they are likely to also apply for a licence to sell alcohol. The February meeting of the Area Leadership Team endorsed this work. Members will be advised of progress at future meetings.

5.2.4 Hate Crime report

Members are asked to note the hate crime report attached as **Appendix 3**. Further updates will be provided in due course.

6.0 Updates by theme: Health and Wellbeing – Cllr Truswell

6.1 Smoking OBA in Belle Isle

6.1.1 An Smoking OBA session took place on the 27th November to examine the topic of Smoking in Belle Isle. Attendance was high at the session from a variety of individuals working in the area and those working to address the agenda around smoking.

6.1.2 Videos were shared in relation to local residents and young peoples views in relation to:

- Why they think local people smoke.
- What they think would encourage local people to not start smoking / stop smoking.
- What would help individuals living in Belle Isle to become more healthy.

6.1.3 The following key themes came out of the session and work is currently being carried out to the develop work programmes under the key themes that emerged from the workshop:

- a) Demand for a local smoking cessation clinic.
- b) Need for involvement with local schools and youth service provision in order to promote smoking prevention and smokefree homes.
- c) Local promotion of key relevant messages.
- d) Addressing illicit tobacco sales.
- e) Healthy Belle Isle, carry out local activity to address other healthy lifestyle topics and the wider determinants of health in the Belle Isle area.

6.1.4 A copy of the action plan will be circulated and discussed at the Belle Isle & Middleton NIB, and will be presented to all members at a future Area Committee meeting.

6.2 Obesity Review

6.2.1 The obesity review document was signed off at the 24th January Health & Wellbeing Partnership. The next stage is for it to be circulated to relevant groups.

6.2.2 A pilot scheme is being developed to work in Middleton and will be coordinated through the Neighbourhood Improvement Board and associated sub-group led by Cllr Truswell.

6.3 Niche Tobacco project update.

6.3.1 The programme of work has now begun with project workers contacting all relevant agencies within the target areas (Beeston, Harehills and Hyde Park/Burley) to offer training sessions to frontline staff and direct delivery sessions to community groups.

6.3.2 The organisations contacted include faith groups, community groups, a range of community organisations, schools and children's centres. The first of these sessions are organised for early March with resources being produced during February.

6.3.3 Resources include posters and leaflets which will be distributed at the sessions and will also be displayed within GP Surgeries, Dentists, Pharmacies and a range of community venues that fall within the target areas.

6.3.4 Work is ongoing in terms of evaluating the project and looking towards the sustainability of the programme of work after December 2013.

6.4 Cottingley Update

6.4.1 The Cottingley Health & Well-Being group last met in January 2013 to consider the completion of the original action plan. The group agreed it has been beneficial to meet for both networking and partnership development purposes. The group will meet again in April to discuss future work programmes and share current challenges – it is hoped that a member of the group will take a lead in arranging future meetings. An exit plan and case study of the work is proposed to share best practice – it will be considered that this will happen in line with the completion of the Cottingley NIP.

6.4.2 Recent successes from the group include; the development of a youth forum; Space2 working with the primary school and childrens centre around smoke free places using a social norms approach; potential provision of CAB in the primary school; a hazardous co-

sleeping campaign within the childrens centre; change4life service and champion development working on the estate.

- 6.4.3 A copy of the full health needs assessment and subsequent action plan are available to members on request.

6.5 Hunslet update

- 6.5.1 On 28th January, a group of frontline professionals in Hunslet came together to discuss ways of working in partnership in the future to tackle issues of health inequalities in the area. The group were presented with data from the MSOA profiles around health inequalities and were asked for their own thoughts on priorities for supporting residents and service users.
- 6.5.2 The group agreed they would like to continue to meet to both network and share successes and challenges aswell as find out about other initiatives in the area that they could signpost, refer to or work together with.
- 6.5.3 A future meeting has been set for April where these conversations will continue. Some immediate actions identified have been around staff training, event planning, welfare reform briefings and mapping around services and contact details. It is hoped that strategic direction and priorities for the area will be considered in the future and the working group will have the foundations to take actions forwards.

7 Integrated Locality working

7.1 Beeston, Holbeck & Hunslet Neighbourhood Improvement Board

- 7.1.1 The most recent meeting of the board took place on the 14th January 2013, the minutes of the meeting will be presented to a future meeting.
- 7.1.2 The next meeting of the group is planned for the 22nd April 2013.

7.2 Belle Isle & Middleton Neighbourhood Improvement Board

- 7.2.1 The last meeting of the Neighbourhood Improvement Board was held on the 5th March 2013. Discussions took place on the following topics:

- Welfare Reform – update and actions since the last meeting
- Scams and frauds(education for residents)
- Middleton Park Neighbourhood Framework
- Seniors Network European Project
- Smoking in Belle Isle action Plan – Joanne Davis
- Tackling Obesity Plan – Joanne Davis
- Improvements to Middleton Leisure Centre
- Actions from Employment & Skills Board
- Apprenticeship programme
- Work clubs

- Learning Markets

7.2.2 The minutes of the December meeting are attached at **Appendix 4** for noting.

7.2.3 The next meeting of the group is planned for the 4th June 2013.

7.3 Cottingley Neighbourhood Improvement Plan

7.3.1 The latest meeting of the NIP took place on the 15th March 2013, the minutes will be presented to a future Area Committee.

8.0 Localism

8.1 Neighbourhood Planning Front Runners Pilot

8.1.1 Around sixty people attended a meeting of the Holbeck Neighbourhood Forum held on Saturday 23rd February at St. Matthews Community Centre. Workshop discussions were held and those attending decided which of two of six themes they wanted to discuss particularly to set out what they wanted to happen in Holbeck. The six themes were; heritage and history; housing; traffic and movement; the environment; community facilities and services; business and employment. The group discussions will be written up and used to help develop the Neighbourhood Plan.

8.1.2 A support group continues to meet to support and guide the Holbeck work. The group includes representatives of the three residents' groups in Holbeck. The first meetings of task groups to progress publicity and the content of the Neighbourhood Plan have taken place and will continue to meet. The acting chair of the Forum is being provided with continuing support by LCC Officers.

8.1.3 Letters have been sent to businesses in the area encouraging them to get involved with the Plan and Forum, but so far no response has been received. Some personal visits will be carried out to try to involve businesses in the development of the Plan.

9.0 Local Updates

9.1 Inner South Christmas Trees & Lights for 2013

9.1.1 Site meetings have taken place in both Belle Isle and Holbeck to discuss the installations of trees for this year. Further details will be discussed with members on a ward basis.

9.2 Update to the merger of Joseph Priestley College and Leeds City College

9.2.1 Members have previously been presented with updates on the merger of Joseph Priestly College and Leeds City College. An update on the progress is presented to members for noting as **Appendix 5**.

9.3 William Gascoigne Community Centre

- 9.3.1 The William Gascoigne Centre, which is adjacent to the Middleton Leisure Centre, is in a poor state of repair. Middleton Leisure Centre is undergoing refurbishment which is due to be completed at the end of March 2013. Members agreed to the proposal to relocate William Gascoigne users in the leisure centre, following refurbishment, providing all users needs were met.
- 9.3.2 Further discussion with Middleton Park Members led to the agreement that the building will be declared surplus in due course. Demolition of the William Gascoigne Centre is expected to place within a reasonable timescale, following the decant of all users. This will reduce the risk of the building becoming an eyesore and attracting criminal or anti-social behaviour
- 9.3.3 A summary report is attached as **Appendix 6** for information.

10.0 Corporate Considerations

10.1 Consultation and Engagement

10.1.1 Projects are developed to address priorities in the Area Committee Business Plan. The production of this plan is informed by Local Councillors and local residents. All projects developed are in consultation with Elected Members and local communities. Approval for any contribution from the Well being budget is secured at Area Committee.

10.2 Equality and Diversity / Cohesion and Integration

10.2.1 Community groups submitting a project proposal requesting funding from the Well being budget have an equal opportunities policy and as part of the application process, complete a section outlining which equality groups the project will work with and how equality and cohesion issues have been considered.

10.2.2 Internal and statutory partners are committed to equality and cohesion and all projects they are involved with will have considered these issues.

10.2.3 A light touch Equality Impact Assessments is carried out for all projects.

10.3 Council Policies and City Priorities

10.3.1 The projects outlined in this report contribute to targets and priorities set out in the following council policies:

- Vision For Leeds
- Children and Young Peoples Plan
- Health and Well being City Priority Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

10.4 Resources and Value for Money

10.4.1 There are no resource implications as a result of this report.

10.5 Legal Implications, Access to Information and Call In

10.5.1 All decisions taken by the Area Committee in relation to the delegated functions from Executive Board are not eligible for Call In.

10.5.2 There are no key or major decisions being made that would be eligible for Call In.

10.5.3 There are no legal implications as a result of this report.

10.6 Risk Management

10.6.1 This report provides an update on work in the Inner South and therefore no risks are identifiable. Any projects funded through Well being budget complete a section identifying risks and solutions as part of the application process.

11 Conclusions

11.1 The report provides up to date information on key work areas of the Area Committee.

12 Recommendations

12.1 The Area Committee is asked to:

- a) note the contents of the report and make comment as appropriate.

Background documents¹

There are no background papers associated with this report

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

Area Chairs Forum
Wednesday 9th January 2013
Committee Room 4, Civic Hall

Attendance:

Councillors: P. Gruen (Chair), G. Hyde, G. Wilkinson, A McKenna, K. Bruce, J. Akhtar, P. Wadsworth, J. McKenna, J. Jarosz

Officers: J. Rogers, K. Kudelnitzky, S. Mahmood, J. Maxwell

Minutes: S. Warbis

Attending for specific items: S. Kelly, H. Pinches, D. Marshall

Item	Description	Action
1.0	Apologies	
1.1	Cllr A. Gabriel, R. Barke	
2.0	Minutes and Matters Arising	
2.1	The minutes of the previous Area Chairs Forum meeting on 2 nd November 2012 were agreed as an accurate record.	
2.2	<u>3.5 of previous minutes – Review of Youth Services</u> The question was raised as to when the change to appointing members to Cluster Boards through Area Committees would be taking place. The intention is to introduce the changes at the next Full Council AGM in May.	
2.3	<u>4.19 of previous minutes – Neighbourhood Planning</u> It was requested that the meeting should be arranged as soon as possible to discuss the role of Area Committees in the Neighbourhood Planning process, involving Cllr Angela Gabriel, Cllr J McKenna, Cllr Ghulam Hussain, Kathy Kudelnitzky and Ian Mackay.	
3.0	Welfare Reform	
3.1	Shaun Kelly, Finance Manager – Welfare Benefits, attended to provide an update on the impact of welfare reforms in Leeds.	
3.2	The April changes are known and are in hand and there has been good cooperation with the ALMOs and registered social landlords in dealing with the housing benefit changes.	
3.3	Under-occupation cases have been contacted by Leeds Benefits Service and the more vulnerable cases, including foster carers and properties with substantial adaptations have been identified. The discretionary housing payment settlement for 2013/14 has been settled and is an increase of almost £900k from the previous year.	
3.4	Implementation of the Housing Benefit cap has now been deferred nationally until June 2013 and those already identified as being affected will have the cap applied from September 2013 at the latest.	
3.5	Claimants on current council tax benefit who will now have to contribute to council tax will be informed how much they will have to pay. A scrutiny board working group is looking at issues regarding council tax and under-occupation.	
3.6	In terms of Local Welfare Provision, the settlement to Leeds following the abolition of community care grants and crisis loans has been confirmed for 2013/14 as around £2.8m. The draft policy for local welfare provision will go to Executive Board in February 2013.	

- 3.7 It is now unlikely that there will be any impact in Leeds until March 2014 and it is likely that Leeds Benefits Service will continue to be dealing with housing benefit claims long after that. Pathfinders for introducing universal credit will take place in Greater Manchester and Cheshire from April 2013 and these will initially only be applied to the least complicated cases.
- 3.8 Post 2015 focus pilots will be taking place to look at the longer term role for local authorities in supporting universal credit claimants. Leeds is not a pilot area. This suggests that there will be an increasing role in this area for local authorities in the future.
- 3.9 A program of road-shows for local people, along side awareness sessions for frontline staff have been taking place in preparation for the changes ahead.
- 3.10 It was pointed out that under-occupancy will cause problems even for those residents who want to move to smaller properties as there is a lack of one bedroom accommodation in the city. It was mentioned that in the past there had been a drive to remove one-bedroom flats and bedsit council accommodation in Leeds, and that there needed to be co-ordination with other housing providers to deal with future problems. Discussions are already taking place through the Housing Forum.
- 3.11 It was also stressed that the city needed to guard against creating large areas of one bedroom and bedsit accommodation and that there was a need for balanced communities with a range of housing provision catering for families and single people.
- 3.12 There will be an increased challenge in providing support for people who will need to find new employment or increased hours, and work is taking place to identify people where this is an issue and to provide targeted support.
- 3.13 Area Chairs requested a briefing note based on information provided at this meeting, and pointed out that the issue of welfare reform was more and more prevalent at member's surgeries and members needed up to date information.
- 3.14 It was also requested that a report needed to be taken to Area Committees before the end of March to provide an update on welfare reforms, details of support that is available and that this should also include information relating to Jobs and Skills and the worklessness agenda. It was stressed that this needed to include the impact in each Area Committee area and should also include action being taken by ALMOs and other partners.
- 3.15 It was stressed that the council needed to establish it's own attitude towards tenants who would have problems in meeting rent payments. It was suggested that this should be explored through discussions at Area Committee meetings.
- 3.16 The issue of payday loans was raised and the mounting problem of debt. Work is going on with the Credit Union to publicise it's services. Leeds Credit union now has access to funds through a Community Development Finance Institution (CDFI) which allows it to agree loans with higher risk customers at interest rates significantly lower than payday loan companies and illegal loan sharks, who are becoming more of a problem.
- 3.17 It was suggested that there should be a campaign to cap the interest rates that financial institutions can apply. It was mentioned that some legislation could be introduced in 2014 but there was no detail at present.
- 3.18 It was also pointed out that Crisis Loans from the Social Fund will no longer be available from 1st April 2014.

**Shaun
Kelly**

**Steve
Carey**

- 3.19 It was pointed out that there will inevitably be a reduction in income in Leeds due to welfare reform and that there needed to be a co-ordinated strategy to tackle issues across services and across partners.
- 3.20 It was suggested that the issues of welfare reform and worklessness should be focused on by the three Leadership Teams and that this may be one of the ways to maintain cross partner co-ordination of efforts. **Area Leaders**
- 3.21 Shaun Kelly agreed to take comments from this meeting to the Welfare Reform Board and will discuss how best to update Area Committees in current and future changes. **Shaun Kelly**
- 3.22 It was also requested that Dave Roberts should be invited to the next Area Chairs forum meeting to discuss approaches to financial inclusion. **Sarn Warbis**

4.0 Area Review – Executive Board Paper and Implementation Planning

- 4.1 Heather Pinches, Executive Officer – Performance Management, attended and brought a draft Review of Area Working Implementation Plan for discussion.
- 4.2 Heather pointed out that this had been a broad review and the implementation plan would focus down onto delivery of the various recommendations. Priority needed to be established through this forum and more specific debates would take place with Area Committees on various issues.
- 4.3 Heather ran through the recommendations and suggested actions:
- 4.3.1 Embedding locality working – annual report on progress and remaining challenges to Executive Board. Initial report in the Autumn of 2013.
- 4.3.2 The development of more locally responsive and accountable services:
 - Youth Services – review in progress with paper to Executive Board in February
 - Neighbourhood Planning – Area Committee role being developed and due to come back to the next Area Chairs Forum meeting
 - Employment and Skills – building on work in the South and developing initial options for discussion
 - Parks and Green Space – discuss programme and plans already underway and link to the review
 - Local Highway Maintenance – better liaison and influence of annual maintenance plan. Explore influence over strategic issues.
 - Community Centre Review – ensure links made with Review of Area Working and Asset Review. Delegation amended as required.
 - CCTV – review delegation and impact on wellbeing funding. Link to wider community safety work.
Procurement and commissioning arrangements to include member involvement / influence and less bureaucracy.
Consider capacity and systems for Area Committees to deal with new areas of influence.
- 4.3.3 Developing the Area Lead role – role description, support and development needs, constitution issues.
- 4.3.4 Partnership arrangements – mapping of structures, establishing links and influence of Area Committees, communication of arrangements.
- 4.3.5 Clinical Commissioning Groups – Area Committees contribution of local input, role around Adult Social Care.
- 4.3.6 Children’s Services Clusters – member appointments, links with Area Committees.

- 4.3.7 Locality Based Funding – existing resource allocations, delegating more funding to local decision making.
- 4.3.8 Area Committee Boundaries – maintain current areas, explore cross boundary arrangements, develop potential role of co-optees.
- 4.3.9 Area Committee Meetings – control of agendas, localised reports, structures of meetings, administration issues.
- 4.3.10 Consultation and Engagement – Role of Area Committees, local co-ordination including partners, links to city wide and citizen’s panel activities.
- 4.4 Heather invited comments on the content of the draft implementation plan, and indications of where priorities should be placed and what involvement Area Chairs and Area Committees could have in the implementation stages.
- 4.5 There was general agreement that members felt Area Committee meetings were paper heavy and not enough local focus was provided in reports. It was pointed out that Area Chairs could already exert their influence over agendas but that services needed to be more focused around the needs of each Area Committee.
- 4.6 There was a suggestion that Highways Maintenance could be further up the priority list due to it’s links with the existing environmental delegation, particularly regarding street cleaning and gully maintenance.
- 4.7 Concerns were raised over how much work would be placed on each sub group, and that this issue needed to be considered as processes were being developed. It was suggested that responsibility needed to be shared between all Area Committee members and that there would be opportunities for influence and responsibility to be shared wider in the future.
- 4.8 It was welcomed that discussions around links with Adult Social Care were taking place and it was suggested that the issue of luncheon clubs should be reconsidered as these were particularly of importance to the outer areas. It was pointed out that this issue had been discussed previously at the Area Chairs Forum but it was agreed that discussions would take place to establish if there were any options to progress this further.
- 4.9 It was stressed that Area Committees did not want to be given responsibility for services that had intrinsic problems including financial pressures. It was agreed that there needed to be clarity and openness, particularly around budgets, as delegations were being proposed. The view was expressed that although budget reductions in services were inevitable, there were still opportunities for local members to take control of implementation and to make sure that local needs and priorities were being addressed.
- 4.10 It was mentioned that when looking at Parks and Green Space it was important that city wide resources such as golf courses and other leisure facilities were not included in any proposed delegations.
- 4.11 It was raised that there had been inequities in the past over the provision of youth services and that there needed to be a fairer distribution of resources that would take into account areas of particular need.
- 4.12 It was suggested that in the current climate it was necessary to get more out of the budgets that we have and that value for money was key. It was also suggested that there needed to be local member support for asset disposals and that income created should be retained in the local area.

- 4.13 The question was raised as to how much flexibility would be given to Area Committees regarding delegated budgets to target priorities, and how much would be ring-fenced to specific services. It was suggested that there was a move to more local control and influence but that there would have to be notice periods established if major changes were being suggested. It was also pointed out that for some services there were statutory duties that had to be performed and any flexibility in service provision would have to take this into account.
- 4.14 The subject of Youth Service provision was raised and it was agreed that Area Committees should have an influence over the deployment of services. It was also suggested that there were links with Extended Schools Budgets and that a co-ordinated approach was needed to maximise resources. It was also suggested that where youth work is organised through school clusters there is a danger that the whole community is not considered. It was pointed out that there were concerns from within procurement as to the value of local commissioning, but there were clearly pros and cons and this was still worthy of debate.
- 4.15 It was suggested that the Area Chairs should consider their structures and their ability to cope with the new areas of influence that were suggested in the review report. There needed to be a demonstration of the will and capacity of Area Committees to cope with the proposed changes for the review to be successful.
- 4.16 It was also pointed out that the Area Support Teams were already stretched and that for any new delegated service or increased locality influence there would need to be the staff allocated to support it's function in the localities.

5.0 Wellbeing Budgets

- 5.1 Dean Marshall, Finance Manager, attended with a wellbeing fund summary position statement as at period 8. It was mentioned that this was underpinned by detailed statements for each Area Committee and that this information would be provided to individual Area Committees.
- 5.2 It was pointed out that there had been a large carry forward from the previous financial year and that this meant that there was a considerable amount available this year. It was stressed that any spend needed to be focussed on making a difference for local communities.
- 5.3 A systematic process was now in place to better track approvals, allocations, commitments and actual spend and that officers now had confidence in the figures that were supplied and the processes for tracking progress.
- 5.4 There had been issues previously in reconciling commitments made by Area Committees and orders raised on the council's budgetary systems, leading to an inaccurate picture of outstanding balances. The process implemented now made it easier to gauge how much money was still to be spent in each area.
- 5.5 There is currently approximately £700k across all ten area committees which has yet to be allocated to projects. Since 31st August an additional £600k has been paid and an additional £460k worth of orders raised and authorised. Great efforts have been made by Area Committees, Area Chairs and Area Support Team staff to get approved projects and payments through the system.
- 5.6 It was pointed out that the figures showed a snap shot of the budget position and that additional commitments were being made on a weekly basis. It was also pointed out that there were still three months left in this financial year.
- 5.7 Although it was stated that outstanding budgets would not be removed at the end of this year, it was pointed out that in the current climate all

underspending was being closely monitored and that in the future this could have an impact on decisions about further budget allocations.

**Dean
Marshall**

- 5.8 It was pointed out that in some areas money was being built up over a number of years to fund major projects and that there should be a process for highlighting these funds as being earmarked or committed. It was agreed that this would be looked into.
- 5.9 It was also suggested that as the council was moving to budget setting over a four year period, this should also apply to wellbeing funding. This would make commissioning of longer term projects easier and would make budget management more accurate.
- 5.10 A suggestion was made that Area Committees with budget carry forwards could use funds to support Areas that are not able to fund all potential projects in their area each year.
- 5.11 It was mentioned that each Area Committee needed to ensure that any spend was good spend, and that efforts should be made to lever in additional funding whenever possible.
- 5.12 It was pointed out that in some inner areas there was active promotion of applications for wellbeing funding which made it easier to allocate funding at the beginning of the financial year.
- 5.13 It was mentioned that as pressures on services budgets increase, there will be a greater onus on Areas to define their priorities and to add to the minimum offer from a service if there is a particular local need.
- 5.14 It was pointed out that a lot of progress has been made in rationalising the wellbeing budgets. Area Chairs will be provided with regular updates from Area Support Teams as the picture develops over the next three months.

6.0 Any Other Business

- 6.1 Cllr Gruen thanked the Area Chairs, Area Leaders and Area Support teams for the efforts made this year and said that he felt good progress had been made and that Area Committees were in a better place now than they had been.

7.0 Date of Next Meeting

- 7.1 Friday 1st March 2013, 09:00 – 11:00, Committee Room 1 - Civic Hall



Inner South Environmental Sub-Group
Monday 15th October 2012
10.00 a.m.
Dewsbury Road One Stop Centre

ATTENDANCE	
Councillor Adam Ogilvie	Ward Councillor
Councillor Mohammed Iqbal	Ward Councillor
Councillor Paul Truswell	Ward Councillor
Kris Nenadic	Parks and Countryside
Tom Smith	Locality Manager
Ben Singer	Leeds Federated H.A.
Steve Ross	Area Support Team

1.0	Welcome and Introductions	ACTION
1.1	Cllr. Adam Ogilvie welcomed everyone to the meeting. Chris Simpson (BITMO) to be invited to attend the meetings.	Steve
2.0	Apologies	
2.1	Tom O'Donovan, Mike Holdsworth.	
3.0	Minutes of the meeting held on 20 April	
3.1	The minutes of the last meeting were agreed as a true record.	
4.0	Matters arising not elsewhere on the agenda	
4.1	Derelict land/properties – Martin Hackett to be invited to provide an update at a future meeting.	Steve
Standing items		
5.0	Service Performance	
5.1	Report was tabled by Tom Smith. Noted that NI 195 survey report is to be available later in the year for the City and by Area Committee. Problem with manual cleaning in Middleton Park was noted. Tom to inform the appropriate Ward Members on the day if a scheduled cleaning service was not going to run in a Ward on a particular day. Noted that sickness/holiday absence can have a significant impact on the service. Work is being carried to develop the flexibility of the service. Generally good figures for mechanical cleaning.	Tom S
5.2	Tom to provide figures showing the distribution of litterbins across the area.	Tom S
5.3	79% of flytipping problems removed within the two days SLA target in Inner South.	Tom S
5.4	Emptying of full litter bins: further work to be done on the data. Frequency of emptying to be reviewed for problematic bins.	Tom S
5.5	Priority ginnels – surveys are underway; some actions have already been agreed. AVHL to undertake management of ginnels on their estates. Consolidated list of ginnels and action to be provided.	Tom S

	Tom to check why Back Lane is not on the list of ginnels.	Tom S
5.6	Members to decide priorities for Ward patrols.	
5.7	Enforcement activity: Tom to check why there's not been more activity in Middleton Park Ward.	Tom S
5.8	Many of the domestic waste issues related to binyards – enforcement action is being taken e.g. a recent successful action against a tenant but issue needs a long term solution. Some binyards to be demolished in Holbeck but there is an issue about the subsequent status of the land. Need to have more than one approach e.g. some landlords may wish to take on responsibility for particular binyards. Possible incentive for landlords to release ownership to one landlord to take action?	
5.9	Cllr Iqbal raised issue of Brompton View – one former binyard area needs tarmacking. Landlord to be contacted and / or area to be tarmacked.	Tom S/Steve
6.0	Delivery of SLA 2 Priorities	
6.1	Actions in Priority Neighbourhoods: mechanical cleaning blocks to be reviewed – hope to increase frequency in inner and outer south.	Tom S
6.2	Actions in relation to Education and Enforcement: more action being taken about duty of care of shops.	Tom S
6.3	Partnership working: models of integrated working on environmental services being developed with possible changes being introduced by April 2013.	
6.4	Dog fouling: PCSOs have now been trained to provide witness statements. Tom is seeking clarification from the Police about why PCSOs won't take direct enforcement action. Cllr Iqbal said dog fouling was a particular issue in Beeston Hill, especially in the lodge Lane/Tempest Road/Clovellys/Westbournes/Bromptons area. Dog owners need to be educated. Dog fouling (and litter issues) to be focus of work in this priority area. Cllr Ogilvie noted that Cardinals residents had pushed for targeted work on dog fouling and this had lead to improvement. Cllr Iqbal wanted the community involvement in cleaning Beeston Hill to start again when the weather improves.	Tom S Tom S
7.0	Review of Locality Regulatory Service	
7.1	Tom reported that he is in consultation with the unions about how to implement the new structure which will re-balance services.	Tom S
8.0	Any Other Business	
8.1	Six months SLA 2 report to be considered by this sub group before submission to the Area Committee.	Tom S
9.0	Date and time of next meeting	
9.1	Schedule of dates to be drafted – four meetings a year.	Tom S/Steve

Report of Director of Environments and Neighbourhoods

Report to South Leeds (Inner) Area Committee

Date: Wednesday 13th February 2013

Subject: Hate Crime in Inner South Leeds

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Beeston & Holbeck City & Hunslet Middleton Park
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Summary of main issues and corporate governance considerations

1. This report details levels of reported hate crime in Inner South Leeds and proposals to improve the same.

Recommendations

2. The Area Committee is asked to:
 - a) note the contents of the report and make comment as appropriate.

1.0 Purpose of Report

- 1.1 To bring to Members' attention an overview of reported incidents of hate crime in Inner South Leeds during 2012 and to raise awareness of the review of the Hate Crime Strategy and planned changes to improve on hate crime reporting and responses by services.

2.0 Background Information

- 2.1 Members will recall at the January 2012 Area Committee, a report was requested providing information on this subject.
- 2.2 The Hate Crime Strategy for Leeds is currently being reviewed by the SMT of Leeds Community Safety. Further updates on progress of the review will be presented to Members at a future meeting.

3.0 Reported incidents of Hate Crime in Inner South Leeds

- 3.1.1 This section provides details of numbers of reported incidents. Improvements to the way reports are collated are being developed and are discussed later in the report. It should also be acknowledged that hate crime is an issue that is often under-reported and this is particularly true of disability related hate crime
- 3.1.2 The following tables show data from Leeds Anti Social Behaviour Team. Data within the report is based upon either Enquiries recorded as ASB and responded to by LASBT, or Cases opened by LASBT. An enquiry is either an initial request for service, or a record of information received. A case represents investigation and response from the LASBT.

Hate Crime Enquiries - City Wide	2011/12				2012/13			
	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Disability	17	34	21	10	12	18	11	0
Faith	12	4	7	8	2	3	2	0
Race	119	143	121	225	206	253	197	0
Sexuality	22	17	11	25	21	34	21	0
Other	1	0	0	0	0	0	0	0
Grand Total	171	198	160	268	241	308	231	0

LASBT Hate Crime ASB Enquiries - South	2011/12				2012/13			
	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Beeston Holbeck	6	7	6	2	3	8	4	0
City Hunslet	10	22	20	8	2	6	9	0
Middleton Park	3	8	3	5	2	7	16	0

LASBT Hate Crime ASB Cases Opened- South	2011/12				2012/13			
	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Beeston & Holbeck	0	0	0	1	3	0	1	0
City & Hunslet	1	2	2	0	2	2	0	0
Middleton Park	1	2	2	2	1	2	8	0

4.0 Responses to hate crime

- 4.1 Leeds ASB Team are a multi-agency team. In the south area, the team is comprised of Leeds City Council, West Yorkshire Police, Victim Support, Aire Valley Homes and Belle Isle TMO. The team investigate all hate incidents where consent to do so is given by the victim.
- 4.2 All hate incidents in Leeds are logged centrally by LASBT as ‘for information only’ or ‘for response.’ For information only incidents are those reports that are made anonymously, where the victim does not give consent to share information or take action against the perpetrators, or where WYP are dealing with the report. This information is discussed at local Multi Agency Risk Assessment Conferences and used to identify patterns, consider safeguarding needed in communities, and plan targeted resources.
- 4.3 ‘For response’ enquiries to LASBT receive contact within 24 hours of making a report. The ASB case officer conducts an initial visit to assess the needs and vulnerabilities of the victim. The case officer provides reassurance and advice, and will offer support and referrals to partner agencies including Victim Support. The ASB case officer liaises with the WYP hate crime co-ordinator to achieve a positive outcome for the victim. The approach is a victim-centred approach and the officer will be guided by the needs of the victim.
- 4.4 Repeat incidents of hate crime or cases where there is a serious risk can be referred with the victims consent to the Multi Agency Risk Assessment Conference (MARAC). This is a multi agency group that applies a problem solving approach to resolving the issues for the victim. The group is also developing its remit to develop responses to tackle persistent problems in local areas.

5.0 Improvements to Hate Crime Reporting Processes

- 5.1 A revised Multi Agency Hate Incident Report (MAHIR) form has been developed to improve the quality of information collected in relation to hate incidents. The form takes into accounts the 5 monitored strands of hate crime: race, faith, disability, sexual

orientation and transgender. It has been amended to include collection of nationality following feedback about ethnicity codes not being reflective of local communities.

- 5.2 The MAHIR form is embedded into the Contact Leeds system and all enquiries will be recorded by Leeds ASB Team.
- 5.3 Reports can be made to Leeds City Council, West Yorkshire Police, Stop Hate UK and Hate Incident Reporting Centres. Further information about how to report a hate incident and details of Hate Incident Reporting Centres can be found in **Appendix 1**. The integrated hate crime process was developed so that all hate incidents are centrally recorded by LASBT in order to give agencies a clearer picture of repeat incidents and identify repeat victims.
- 5.4 LASBT are working with Children Services to further develop reporting to make it easier for schools to report hate incidents. Young people are identified as a gap in reporting.
- 5.5 LASBT have developed a media plan for 2013 to raise the awareness of hate crime, particularly in relation to disability hate crime which is significantly under reported. We have a stock of publicity resources provided through our contract with Stop Hate UK to raise awareness in local communities. Materials can be targeted towards different minority groups and are available in a wide array of formats. There is also significant improvements to the website and use of online social media resources. Discussions are ongoing with the South Leeds Hate Crime MARAC to ensure that the plan addresses local needs through the most appropriate partners.
- 5.6 A training plan for Hate Incident Reporting Centres (HIRC) is being rolled out in 2013 to support HIRCs in identifying hate incidents and providing reassurance to victims. The sessions will run on a quarterly basis.

6.0 Corporate Considerations

6.1 Consultation and Engagement

- 6.1.1 There are no consultation or engagement implications identified as part of this report.

6.2 Equality and Diversity / Cohesion and Integration

- 6.2.1 This report outlines the approach in south to addressing hate crime. Hate crime is harmful to communities and individuals. Addressing hate crime promotes the equality and diversity of the citizens of Leeds and enhances cohesion and integration.

6.3 Council Policies and City Priorities

- 6.3.1 The activity outlined in this report contribute to targets and priorities set out in the following council policies:

- Vision For Leeds
- Safer and Stronger Communities Plan

6.4 Resources and Value for Money

6.4.1 There are no resource implications as a result of this report.

6.5 Legal Implications, Access to Information and Call In

6.5.1 All decisions taken by the Area Committee in relation to the delegated functions from Executive Board are not eligible for Call In.

6.5.2 There are no key or major decisions being made that would be eligible for Call In.

6.5.3 There are no legal implications as a result of this report.

6.6 Risk Management

6.6.1 This report provides an update on work in progress to address hate crime and at this time no risks are identifiable.

7 Conclusions

7.1 This report summarises the current position with regards to hate crime and the activities to improve reporting processes. Further information will be provided as part of the annual community safety report in September 2013.

8 Recommendations

8.1 The Area Committee is asked to:

a) note the contents of the report and make comment as appropriate.

Background documents¹

There are no background papers associated with this report

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

HATE INCIDENT REPORTING CENTRES

Hate Incident Reporting Centres in Leeds are locations where victims of a hate incident may choose to report an incident and have control over the nature of the report, the type of investigation and support they need. There are a variety of ways to report.

Where to report a hate incident:

By phone:

Leeds City Council Hotline	0113 2224402
Leeds City Council Switchboard	0113 222 4444
Aire Valley Homes	0800 915 6660
From a mobile	0113 3984710
West North West Homes	0800 915 1113
From a mobile	0113 3984708
East North East Homes	0800 915 1600
From a mobile	0113 3984711
Belle Isle TMO	0800 3895503
From a mobile	0113 2141833
Stop Hate UK-24 hour help line	0800 138 1625
West Yorkshire Police	101
In an Emergency	999

Text relay for deaf or hearing impaired:

Dial 18001 before any number above.

By text:

07717 989025

Online:

www.stophateuk.org/tell

By email:

LASBT@leeds.gov.uk
talk@stophateuk.org

In person:

Visit a Hate Incident Reporting Centre.

A list of Hate Incident Reporting Centres divided by area can be found below.

SOUTH LEEDS:

City One Stop Centre
2 Great George Street
Leeds
LS2 8BA

Dewsbury Road One Stop Centre
190 Dewsbury Road
Leeds
LS10 6PF

Garforth One Stop Centre and Library
Lidgett Lane,
Garforth
LS25 1EH

Kippax Housing Office (Aire Valley Homes)
Hanover Place
Kippax
Leeds
LS25 7LW

Morley Housing Office (Aire Valley Homes)
Town Hall
Queens Street
Leeds
LS27 9DX

Rothwell Housing Office (Aire Valley Homes)
Civic Buildings
Marsh Street
Leeds,
LS26 0AD

St Georges Centre (Aire Valley Homes)
St Georges Road
Middleton
Leeds
LS10 4UZ

Swarcliffe Housing Office (Aire Valley Homes)
32-38 Langbar Gardens
Leeds
LS14 5ES

Belle Isle Tenant Management Organisation
Aberfield Gate

Belle Isle
Leeds
LS10 3QH

EAST LEEDS:

Osmondthorpe One Stop Centre
81a Wykebeck Mount
Leeds
LS9 0JE

Chapelton & Harehills Housing Office (ENEHL)
265 Roundhay Road
Leeds
LS8 4HS

Burmantofts Housing Office (ENEHL)
Rigton Lawn
Leeds
LS9 7QA

Chapelton & Harehills Housing Office (ENEHL)
265 Roundhay Road
Leeds
LS8 4HS

Gipton Housing Office (ENEHL)
95 Foundry Avenue
Leeds
LS8 3NH

Halton Moor & Osmondthorpe Housing Office (ENEHL)
Neville Road
Leeds
LS15 0NW

Tribeca House (ENEHL)
71 Roundhay Road
Leeds
LS7 3BE

Moortown Housing Office (ENEHL)
4 Queenshill Approach
Moortown
Leeds
LS17 6AY

Richmond Hill Housing Office (ENEHL)
8 Walter Crescent
Leeds
LS9 8NG

Boggart Hill Housing Office (ENEHL)
45 Ramshead Hill

Seacroft
Leeds

Seacroft North Housing Office (ENEHL)
Unit 8,
Seacroft Green
Leeds
LS14 6JD

Seacroft South Housing Office (ENEHL)
90/95 Moresdale Lane
Leeds
LS14 6GG

Wetherby Housing Office (ENEHL)
24 Westgate
Wetherby
Leeds LS22 6NL

West Leeds:

One Stop Centre Aireborough
Micklefield House
New Road Side
Rawdon
Leeds
LS19 6DF

Armley Area Office (WNWHL)
2 Stocks Hill
Armley
Leeds LS12 1UE

Bramley Area Office (WNWHL)
202 Town Street
Bramley
Leeds
LS13 2EP

Horsforth Housing Office (WNWHL)
The Green
Town Street
Leeds
LS18 5JB

Kirkstall Area Office (WNWHL)
45 Kirkstall Lane
Leeds
LS5 3BE

Little London Housing Office (WNWHL)
Oatland Drive
Leeds
LS7 1SH

Otley & Aireborough Area Office (WNWHL)
8 Borough Gate
Otley
Leeds
LS21 3AL

Pudsey Area Office (WNWHL)
Town Hall
Robin Lane
Leeds
LS28 7BL

Non Council Reporting Centres

Stop Hate UK
PO Box 484
Leeds LS7 9BZ
By phone: 0800 138 1625
By text: 07717 989025
Online: www.stophateuk.org/tell
Chat: www.stophateuk.org/talk
Email: talk@stophateuk.org
Website www.stophateuk.org

Asha Neighbourhood Centre
43 Stratford Street
Beeston
Leeds
LS11 6JG
Tel No. 0113 2704600
Contact: Zaheeda Khanam

Connect Housing Association
205 Roundhay Road
Leeds
LS8 4HS
Tel No. 0113 2350202
Email: cs@connecthsg.org.uk
Contact: Catherine Boak

Connect in the North
Bridge House
Balm Road
Leeds
LS10 2TP
Tel No. 0113 2703233
Contact: Cathy Wintergill

Hamara Centre
73 Lodge Lane

Beeston
Leeds
LS11 6ER
Tel No. 0113 277 3330
Contact: Arif Iqbal

Leeds Federated Housing Association
Arthington House
30 Westfield Road
Leeds
LS3 1DE
Tel No. 0113 386 1000
Contact: Stephen Barry – ASB Manager

International Student Office
University of Leeds
Level 11, Ziff Building
Woodhouse Lane
Leeds
LS2 9JT
Contact: Tim Rhodes or Phill Wilcox

Leeds University Student Union
Students Advice Centre
Lifton Place
Leeds
LS2 9JZ
Contact:
Tel No. 0113 3801242 - B J Fisher – Community Officer
Tel No. 0113 3801244 – C Hopper – Equality & Diversity Officer
Tel No. 0113 3801245 – K A Siddall – Welfare Off

Unity Housing Association
113/117 Chapeltown Road
Leeds
LS7 3HY
Tel No. 0113 2007700
Contact: Duncan Lee

If your organisation requires training, please contact Andrew Bolland, Stop Hate UK on 0113 2935100.

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Present: Cllr Paul Truswell (Chair), Cllr Kim Groves (LCC), Cllr Judith Blake (LCC), Martin Hackett (LCC – SE Area Support Team), Neil Diamond (AVH), Joanne Davis (NHS), Chris Simpson (Belle Isle TMO), Ann Eveleigh (Leeds City College), Paul Henry (NHS Leeds), Pat McGeever (Health for All), Yvette Hammill(WYP), Matthew Walker (LFHA), Simon Betts (JCP), Jane Hopkins (LCC), Christine Barrett (Windmill Children's Centre), Rachel Brighton (NHS), Tom O'Donovan (LCC).

Apologies: Ian Ingle, Shaid Mahmood, Georgina Bright, Collette Jones, Tom Smith, Mick Ward, Maggie Hartley, Joanne Hainsworth, Graeme Ashton.

1.0	Introductions and Apologies	Action
1.1	Introductions were made and apologies given.	
2.0	Minutes of the last meeting held on 21 February 2012 and matters arising	
2.1	The minutes were agreed as an accurate record with 1 correction made relating to 4.1 of the minutes to clarify that CCG stood for Clinical Commissioning Group. There were no matters arising that were not on the agenda.	
3.0	NIB Development & Improvement Plan	
3.1	<p>MH updated the meeting on the NIB Plan that is still at draft stage. The action plan has three priority themes:</p> <ul style="list-style-type: none"> • Communities & Neighbourhoods (includes community safety, environment, community engagement, welfare reform) • Health & well Being • Employment & Skills 	
3.2	The objectives/priorities have been identified through the pro-forma sent out to members of the NIB, through the various partnerships and sub-groups and through issues brought to the NIB.	
3.3	<p>ACTION: The following actions were agreed:</p> <p>All partners that have not completed the pro forma need to complete it and send to Martin Hackett/Gavin Forster</p> <p>All partners need to check the actions attributed to them for accuracy and get back to MH/GF if they needed updating etc</p> <p>All partners are required to provide assistance with milestones/indicators/outputs so that the plan can be monitored. This information to be provided to MH/GF</p>	

4.0	Priority Theme – Communities & Neighbourhoods	
4.1	Welfare Reform	
4.1.1	A briefing session for front line staff was held on 26 th November to raise awareness and educate people around welfare reform. Another session may be held by Area Committee boundary in the new year.	
4.1.2	It was reported that £20k was available for projects that help with the welfare reform changes.	
4.1.3	AVH & BITMO – main issues are under occupancy, universal credit and the benefit cap. There are 424 tenancies in Middleton affected by the changes and 240 in Belle Isle.	
4.1.4	ACTION: Agreed to have a working group that works to maximise our resources to ensure that we are doing everything we can to lessen the impact that the changes will make. The group will include Tom O'Donovan, Neil Diamond, Pat McGeever, Chris Simpson.	TO'D ND PM CS
4.2	Communities First	
4.2.1	PM gave feedback on applications and projects funded. It was agreed that the fund be promoted as widely as possible and that a celebration event be held in the new year to acknowledge the projects CF has funded.	PM
5.0	Priority Theme – Health & Well Being	
5.1	Free School Meals	
5.1.1	An OBA event was held in October to determine local actions to increase Free School Meals (FSM) take up from its current level of 80%. The final actions are still to be determined and will be brought into the NIB Action Plan. Sharpe Lane Primary School was mentioned as a local school where over 99% of those eligible took up FSM.	
5.1.2	There was a discussion on school meals project at Middleton Primary School held during the summer. Key issues included:	
5.1.3	A bid has been submitted for a further project in 2013 Teaching people to cook should be part of the project – it was confirmed that this formed part of the bid working with Ministry of Food. ACTION: It was agreed to capture what everyone was doing in the area in relating to FSM, healthy eating etc.	
5.2	Smoking in Belle Isle	
5.2.1	An OBA event was held on 27 November. Actions are still to be agreed and will be incorporated into the action plan.	
5.3	Belle Isle & Middleton Health sub-group	
5.3.1	The group is now in place with terms of reference and a number of targets	

5.3.2	<p>have been set. The group is currently looking at community venues to deliver health related activity and determining their unique selling points to be used as a venue for the respective health activity.</p> <p>PM suggested that while the sub-group should continue to meet, there was perhaps a need to convene a NIB HWB group of more senior officers to steer local action plans, such as those arising from the Smoking OBA and Obesity Strategy, and to research and identify other action to tackle health inequalities in M&BI.</p> <p>ACTION - PM to convene a meeting of appropriate officers to progress this.</p>	
6.0	Priority Theme – Employment & Skills	
6.1	<p>Update on actions</p> <p>6.1.1 Cllr Groves reported on this item as Chair of the Employment & Skills Board for the Inner South area. It was reported that a number of activities were underway to assist local people into training and work. These include:</p> <ul style="list-style-type: none"> • £30k of funding for training at the HUB that local people can access to prepare for work • White Rose facility is now available for those interested a retail career • Combining welfare to work – St George’s Centre will be a hub for this <p>6.2 Proposed Work Club at St George’s</p> <p>6.2.1 A bid is soon to be submitted to Job Centre Plus to deliver a 2 day per week work club at St George’s. The providers who have agreed to provide workers to support this include:</p> <ul style="list-style-type: none"> • AVH • Igen • Employment & Skills (LCC) • Union Learn 	
10.0	AOB	
10.1	None.	
11.0	Date of Next Meeting	
11.1	5 th March 2013 from 3pm ‘til 5pm. The HUB, Belle Isle	

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Update to the merger of Joseph Priestley College and Leeds City College

On 1st August 2011 Joseph Priestley merged with Leeds City College. The College undertook to update the councillors of South Leeds on a regular basis on progress and implications for South Leeds.

The focus of the first 15 months has been to align services and the curriculum offer and to address staffing structures and management issues. This has been done whilst maintaining a strong focus on students and their experience. Every effort has been made to minimise any negative impact of the merger on students, staff and the employers we work with. It is still early days for the merger but the overall stability it has brought, both now and for the future, should be noted as a positive.

The College has acquired the Print works. This is part of the overall property strategy of the College. Initially the College will only develop and use part of the building with further development over the next 10 years. The buildings will house several important vocational faculties including Hospitality and Catering and Hair and Beauty. This will provide more accessible progression to higher level programmes from former Joseph Priestley sites.

Funding has also been secured from a Capital renewal Fund from the Skills Funding Agency, to contribute to the redevelopment of the Campus in Morley. This may involve a new or existing building being developed into a Campus to serve the community and provide an improved learning environment and facilities. Planning is in the very early stages but this marks the commitment the college has to providing learning locally.

The future curriculum offer is under discussion covering what can and should be offered as full time provision for the 16 to 18 age group. No major changes are planned for the immediate future other than the addition of retail as an option as the retail sector offers significant career opportunities in Leeds.

The offer for adults wanting to enhance their skills and qualifications has been reviewed. Government funded adult provision is focused on employability and includes a continued emphasis on literacy, numeracy and IT skills. For 12/13 the offer includes Routeways to Work programmes developed with Jobcentre Plus for Jobcentre Plus referrals. This includes a Retail programme, Security qualifications, Health and Social Care provision, Esol, Literacy and Numeracy and employability skills.

The partnership working with Employment Leeds, Land Securities and Jobcentre Plus and Leeds City College, focussing on the White Rose Learning Centre now called 'The Point' has resulted in the delivery of routeways to work for unemployed adults locally for South Leeds residents and full time retail learners having some of their classes in a real work environment. Delivery began in June 2012 with the programme initially reflecting demand from Jobcentre Plus but will evolve through negotiation with wider stakeholders.

The provision for young adults with Learning Difficulties and Disabilities is being maintained at the Joseph Priestley centre. The College is actively working with

Childrens' Services, schools; SILCS and Social care to build a city wide offer which is responsive to needs and the SEN agenda.

The SAIL (Supporting Achievements in Learning) programme for those not in education, employment or training continues to be delivered at the South Leeds Hub. The curriculum offer at the hub has been developed and extended and is being re-launched this spring term focussing on a broad definition of NEET, to include 16- 24 and the wider family that can influence a young person's future. The College is working city wide to build and strengthen working relationships between IGEN, Prospects, Connexions, and voluntary sector organisations to inform the curriculum offer and facilitate take up of the offer.

No major changes to the Joseph Priestley buildings in Beeston and Rothwell are planned other than rebranding, routine maintenance and upgrading of the facilities. Funding has been secured from a Capital renewal Fund from the Skills Funding Agency, to contribute to the redevelopment of the Campus in Morley, this may involve a new or existing building being developed into a Campus to serve the community, and provide an improved learning environment and facilities. Planning is in the very early stages, but this marks the commitment the college has to providing learning locally.

Joseph Priestley staff and managers are steadily being integrated into the Leeds City College faculties and departments. For some there have been welcome opportunities to take on more responsibility. The Joseph Priestley sites have been incorporated into Leeds City College's Community faculty with Inner South focussing on integrating the programmes at Beeston and Burton Road and Outer South focussing on Rothwell and Morley. Management posts are still being recruited to. In addition to support the South Leeds agenda a dedicated development worker post was recruited and is actively working with stakeholders locally.

The merger will enable the College to make a stronger contribution to the regeneration of the south of Leeds and to work with other agencies to narrow the educational achievement gap. The College is focused on building pathways to higher level qualifications and supporting individuals to progress. The opportunities to plan across the city should bring significant benefits and the improved coherence of provision will enable us to target resources to the areas of greater need.

Area Committee is asked to note the progress made since the merger.

William Gascoigne Community Centre – Progress Report Member briefing February 2013

Background:

The William Gascoigne Centre, which is adjacent to the Middleton Leisure Centre, is in a poor state of repair. Middleton Leisure Centre is undergoing refurbishment which is due to be completed at the end of March 2013. Members agreed to the proposal to relocate William Gascoigne users in the leisure centre, following refurbishment, providing all users needs were met.

Officers from Sport and Active Lifestyles, Facilities Management, Corporate Property Management and Strategy and Commissioning met with William Gascoigne users during 2012 to consult on the proposals. At that time the users were:

- Middleton Mother and Tots
- People in Action (adults with learning disabilities)
- DAZL (dance group)
- Youth Service.

All users were supportive of the move to the leisure centre. With the exception of the youth group, all users visited the leisure centre to look at the available accommodation and discuss their needs. Although young people declined to visit the leisure centre, even though they were supportive of the move, youth officers did attend the site visit so are aware of the building and its facilities.

Progress:

Due to the demolition of the swimming pool at the leisure centre during autumn 2012, the William Gascoigne Centre had to be closed for four weeks as it was deemed unsafe to be kept open during the works. During this time DAZL relocated to the South Leeds Academy. They have since informed the council that they are happy to remain there and would not be returning to the William Gascoigne Centre nor relocating to the leisure centre. Therefore only the Mother and Tots, People in Action and Youth Service will be relocating.

User agreements have been drafted for these three groups, setting out their terms of occupation, responsibilities and charges. Further meetings are due to take place with the groups to go through the user agreements. Site visits will also take place as soon as it is safe to visit which is likely to be late February.

Environment and Neighbourhoods will subsidise the groups' use of the leisure centre as they currently enjoy free lettings under the current community centres pricing policy and it was agreed they were not to be financially disadvantaged by the move. If, in the future, elected members amend the pricing policy and introduce charges where use was previously free, the charges will apply to the groups who relocate from the William Gascoigne Centre.

As the external play area for the mother and tots group cannot be completed until the building refurbishment is completed, the mother and tots group will have the option of moving into the building and using it without a play area, or remaining in the William Gascoigne Centre until the play area is completed.

Parks and countryside will be carrying out the external works but cannot begin until the building is handed back to Sport and Active Lifestyle on satisfactory completion of the refurbishment.

The building will be declared surplus in due course. Demolition of the William Gascoigne Centre is expected to place within a reasonable timescale, following the decant of all users. This will reduce the risk of the building becoming an eyesore and attracting criminal or anti-social behaviour.



Report author: Gerard Watson
Tel: 0113 39 52194

Report of the Chief Officer (Democratic and Central Services)

Report to South Inner Area Committee

Date: 20th March 2013

Subject: Dates, Times and Venues of Area Committee Meetings 2013/14

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Beeston & Holbeck, City & Hunslet and Middleton Park		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:		

Summary of main issues

1. In line with previous practice, Area Committees have agreed their meeting schedule for the forthcoming municipal year at the last ordinary meeting of the current municipal year, in order to enable the agreed schedule to appear within the Council's diary.
2. The purpose of the report is to request Members to give consideration to agreeing the dates and times of their Area Committee meetings for the 2013/2014 municipal year which commences in May 2013, whilst also considering whether any revisions to the current meeting venue arrangements should be explored.

Recommendations

3. Members are requested to consider the options detailed within the report and to agree the Committee's meeting dates and times for the 2013/14 municipal year, in order that they may be included within the Council's official diary for the same period.
4. Once the date of the Annual Council Meeting for 2014 has been finalised, Members are requested to agree to the Chair, in consultation with Area Management Officers, approving the arrangements for the seventh Area Committee meeting (the main purpose for which is to elect a Chair for the forthcoming municipal year), with all Committee Members and relevant parties being informed of the arrangements for the meeting at the earliest opportunity.

5. Members are requested to give consideration as to whether they wish to continue with the Committee's current meeting venue arrangements or whether they would like to request any amendments to such arrangements.

1 Purpose of this report

- 1.1 The purpose of this report is to seek the Area Committee's formal approval of a meeting schedule for the 2013/2014 municipal year.
- 1.2 In addition, Members are requested to give consideration as to whether they wish to continue with the Committee's current meeting venue arrangements or whether they would like to request any amendments to such arrangements.

2 Background information

- 2.1 The Area Committee Procedure Rules stipulate that there shall be at least six ordinary meetings of each Area Committee in each municipal year.
- 2.2 The Procedure Rules also state that each Committee will agree its schedule of meetings for the forthcoming year, either at the last meeting in the current municipal year or at its first meeting in the new municipal year. However, in order to appear in the Council's official Diary and Yearbook for 2013/14, the dates and times of the Area Committee meetings need to be approved at the earliest opportunity.

3 Main issues

3.1 Meeting Schedule

- 3.1.1 The following provisional dates have been agreed in consultation with the Area Leader and their team. They follow the same pattern as last year, i.e. Monday in June, September, November, December, February and March :-

19th June 2013, 4th September 2013, 6th November 2013, 11th December 2013, 5th February 2014 and 19th March 2014.

- 3.1.2 A similar pattern of meetings is being suggested in respect of the other 9 Area Committees, so that for co-ordination purposes, all Area Committees are meeting in the same basic cycle and months. Whilst Members have discretion as to which actual dates they wish to meet, any proposed substantial change to the cycle may cause disruption in terms of co-ordination between the Area Committees.

3.2 Meeting Days and Times

- 3.2.1 Currently the Committee meets on a Wednesday at 6.30pm and the above suggested dates largely reflect this pattern. However the Committee may wish to debate bringing the meeting forward by half an hour in light on their no longer being a pre meeting.
- 3.2.2 Meeting on set days and times has the advantage of certainty and regularity, which assists people to plan their schedules. The downside might be that it could serve to exclude certain people i.e. members of the public, for instance, who have other regular commitments on that particular day or who might prefer either a morning or afternoon meeting or a meeting immediately after normal work hours.

- 3.2.3 For these reasons, some Area Committees have chosen to vary their meeting days and times, alternating between different weekdays and holding daytime and evening meetings alternately. Others, however, have chosen a regular pattern similar to this Committee's existing arrangements.
- 3.2.4 Together with the 6 ordinary meetings proposed for the Area Committee, in line with the Constitution, paragraph 3.1.1 (above) should also propose a seventh meeting, the main purpose for which is to elect a Chair for the forthcoming municipal year. This meeting is required to take place in the run up to the Annual Council Meeting (specifically, this meeting is required to take place by no later than the last working day before the Annual Council Meeting).
- 3.2.5 Currently, there is some uncertainty around the date on which the 2014 Annual Council Meeting will take place, which is due to the fact that the date for the Local Elections is yet to be confirmed, as it may potentially be linked to the date of the European Elections. With this in mind, it is proposed that the scheduling of the seventh Area Committee meeting in May/June 2014 be revisited, once the date of the Annual Council Meeting has been finalised.

3.3 Meeting Venues

- 3.3.1 Currently the Committee alternates venues between the three Wards and the Civic Hall.
- 3.3.2 If the Committee were minded to request officers to explore possible alternative venues not currently utilised, then the considerations Members and officers would need to take into account are matters such as cost, accessibility – particularly for people with disabilities – and the facilities available at the venue, e.g. IT facilities for presentations etc.
- 3.3.3 In some instances, Committees utilise the Civic Hall as a meeting venue. The meeting facilities in the Civic Hall may be better in some instances, and the venue is possibly more convenient, given that Leeds is the hub of the public transport system. However, when considering the scheduling of meeting venues between the locality and the city centre, Members may wish to balance the benefits of the Civic Hall with the benefits of meeting within the Area's locality.

4 Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1 In compiling the proposed schedule of meeting dates and times, the current Area Committee Chair, the Area Leader and colleagues within Area Management have been consulted.
- 4.1.2 The submission of this report to the Area Committee forms part of the consultation process as it seeks the views of Elected Members with respect to the Area Committee meeting schedule and venue arrangements.

4.2 Equality and Diversity / Cohesion and Integration

- 4.2.1 There are no specific implications relating to equality and diversity or cohesion and integration arising from this report, however, in considering the matters detailed, Members may wish to give consideration to ensuring that the Area Committee meeting arrangements are accessible to all groups within the community.

4.3 Council policies and City Priorities

- 4.3.1 An Area Committee meeting schedule which facilitates a widely accessible but robust decision making forum is in line with the Council's Policies and City Priorities.

4.4 Resources and value for money

- 4.4.1 There are no resource implications directly arising from the submission of this report to the Area Committee.

4.5 Legal Implications, Access to Information and Call In

- 4.5.1 In line with Executive and Decision Making Procedure Rule 5.2, the power to Call In decisions does not extend to decisions taken by Area Committees.

4.6 Risk Management

- 4.6.2 There are no risks directly arising from the submission of this report to the Area Committee, however, not determining an agreed meeting schedule at this meeting may result in the dates not featuring within the 2013/14 Council diary.

5 Conclusions

- 5.1 The Area Committee Procedure Rules stipulate that each Committee will agree its schedule of meetings for the forthcoming year, either at the last meeting in the current municipal year or at its first meeting in the new municipal year. In order to enable the Committee's meeting schedule to feature within the Council's diary for 2013/14, Members are requested to agree the arrangements for the same period at today's meeting.

6 Recommendations

- 6.1 Members are requested to consider the options detailed within the report and to agree the Committee's meeting dates and times for the 2013/14 municipal year, in order that they may be included within the Council's official diary for the same period.
- 6.2 Once the date of the Annual Council Meeting for 2014 has been finalised, Members are requested to agree to the Chair, in consultation with Area

Management Officers, approving the arrangements for the seventh Area Committee meeting (the main purpose for which is to elect a Chair for the forthcoming municipal year), with all Committee Members and relevant parties being informed of the arrangements for the meeting at the earliest opportunity.

- 6.3 Members are requested to give consideration as to whether they wish to continue with the Committee's current meeting venue arrangements or whether they wish to request any amendments to such arrangements.

7 Background documents¹

- 7.1 None.

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.